

## **GREENWOOD TOWNSHIP**

### **BOARD MEETING**

**February 7, 2018**

**Approved Minutes**

The meeting was called to order at 7:00p.m., by supervisor Jess McClaughry, who opened the meeting leading with the Pledge of Allegiance. Roll call was taken: Jess McClaughry, David Lawrence, Barbara Ferrett, Linda Bailow and James Korman were all present. There were also thirteen visitors. A motion by Jess McClaughry/Dave Lawrence to approve the agenda with the additions of tax payment resolution, two rubbish adjustments and budget adjustment under new business. M/C.

#### **Community Reports:**

County Commissioner, Karen Lipovsky, gave an update on what has been happening at their meetings including the Drain Commissioner is out sick, a new hot water boiler has been purchased for the jail and that animal ordinances must be established at the township level. Nancy House, library delegate, presented the usage report for January, upcoming classes & activities and the status of finances for the library. Dave Lawrence announced the next Neighborhood Watch meeting will be March 13<sup>th</sup> and he will send another e-mail to confirm the date closer to the date. He also discussed the “scam” issue last week in Greenwood Forest. Chris Damvelt, Harrison Fire Chief, updated us on the department including the purchase of the new jaws of life and breathing apparatus for the firemen. Dave Lawrence asked Chief Damvelt if the Fire Department would be available to participate in a Township Neighborhood Watch function this summer and about the possibility of reinstalling the dry hydrant at Lily Lake.

#### **Public Comment:**

There was no public comment.

#### **Minutes & Treasurer’s reports:**

A motion made by Barb Ferrett/Jim Korman to approve the minutes of the January 3, 2018 board meeting. M/C. The treasurer handed out revised reports to the board members to address a computer calculation error and a CD that fell off the report. Also, that in revising the past reports to reflect the changes the line item for the pavilion budget under General Fund was dropped. This will be included in the next report. Motion made by Jim Korman/Barb Ferrett to accept the treasurers’ report. M/C

#### **Un-finished Business:**

The road maintenance contract was received from the CCRC and signed and Dave will hand deliver it to the road commission. This years’ work will entail ditching, tree removal and gravel work on Harding Rd. north of M61 from Fir Rd. to Arnold Lk. Rd. Linda presented a letter that the township CPA has sent to the Taxpayer Advocate Service in relation to the IRS still owing the township monies. The supervisor presented his summary of attending the MTA Capital Conference and stated that it was very informative. He mentioned the April MTA Conference and that the clerk has interest in attending, possibly others. Jess McClaughry has followed up on blight issues saying that tickets have been issued to the owner on Maryland and another letter to be sent to the property owner at Lily Lk. Rd. and Finley. Dave Lawrence asked when the board was informed of the court case on N. Finley Lk. Rd. Jess stated it was back in

September. No response from the Supervisor as to why the board was not advised as to when a citation was issued.

**New Business:**

A motion made by Dave Lawrence/Jim Korman to accept the minutes of the Special Meeting held Jan. 10. 2018 with a change in the wording of motion to read to direct counsel to proceed as discussed. M/C. A motion made by Linda Bailow/Dave Lawrence to change the wording in Public Comment time Policy to read: The board will conduct all township business following public comment time. M/C. Jess McClaughry/Jim Korman made the motion to keep public comment time prior to township business. M/C. The clerk let the board know of the increase in mileage rates per the Federal government for .53 to .54. The Supervisor presented a case for salary increases for board members and after much discussion the board agreed to forgo a salary increase this year again and stay with their current salary. It was agreed that a budget workshop will be held on Feb 22 at 1:30p.m. to discuss and work on the budget for fiscal year 2018-2019. Dave told of the meeting he and Linda had with Lori Ware about grants and working with the county and also told of the DNR class/presentation he and Linda attended on applying for grants with the DNR. A lot of good information was received and still to come. Jess received information on grants including a template for the Parks & Recs plan that is needed to apply for grants from the Capital Conference. A motion made by Linda Bailow/Dave Lawrence to run the ad for the March BOR dates and times. M/C. It was discussed and agreed to leave Township requirements as they are for Hardship Exemptions, slightly less stringent than government guidelines. Contracts for hall maintenance, cemetery & township grounds, and snow removal all expire April 1<sup>st</sup>. Linda Korman has submitted her resignation for hall maintenance and as deputy clerk, effective April 1<sup>st</sup> but will continue being the cemetery records keeper. An ad will be place in the Cleaver for the position of custodian and the clerk will look at getting a new deputy. Rules for anyone recording meetings were discussed. Anyone can record a meeting however, they must let a board member know to allow all in attendance know they are being recorded. A possible spot for the recorder to be put will be looked at. A Resolution to Address the Collection of Payments or Refunds on Taxes Under/Over \$5.00 was discussed. The Treasurer provided a template with information for the Clerk to type up for approval at our next meeting. A motion by Linda Bailow/Dave Lawrence to lower budget line item for Township Hall from \$52,500 to \$45,500 and for Road Fund from \$95,000 to \$65,000 on the 2017-2018 budget. M/C. It was suggested by the Treasurer that the Supervisor and Board budget line items be looked at for possible amending at our next meeting. A motion made by Dave Lawrence/Linda Bailow to remove one of two garbage assessment charges from the property located at 2113 N. Clarence. M/C. The Treasurer received a letter from the residents at 5260 N. Bringold complaining that their rubbish was not picked up from May to December 2017. After discussion the board felt that because there wasn't any contact made regarding the matter during this time period, the board will not authorize the credit. The Treasurer will notify the residents in writing.

The supervisor allowed a second public comment time. Residents felt the board should get a raise and their salaries should be competitive with other similar townships. Chris Damvelt told us of grants possibly available thru the Clare County Community Foundation.

Motion made by Jess McClaughry/Dave Lawrence to approve and pay the bills. M/C

Motion by Dave Lawrence/Jess McClaughry to adjourn the meeting. M/C

Meeting adjured at 8:50 p.m.

*Linda Bailow*, Clerk

