

## Proposed Minutes, Regular Meeting ~ Dec 14<sup>th</sup>, 2022

### Call to Order

### Pledge of Allegiance

### Roll Call

- Meeting began at 7 PM. Roll Call was taken with Jess McClaughry, Rachel Mackson, Lorie Fliegel, Jim Gross, and Gail Garrity in attendance. There were 19 visitors.

### Agenda

- Motion made by Gail Garrity, seconded by Rachel Mackson, to approve the agenda as presented with the addition of the Budget.  
✓ Motion approved by all Board members.

### Minutes

- Motion made by Jess McClaughry, seconded by Jim Gross, to approve the minutes with corrections of typos.  
✓ Motion approved by all Board members.

### Statement of Accounts

- Motion made by Jess McClaughry, seconded by Jim Gross, to approve the Statement of Accounts as presented.  
✓ Motion approved by all Board members.

### Community Services

- Harrison District Library – Diane Wood
  - Marcia is the new activity coordinator. There are many activities for kids and adults.
    - [Harrison District Library \(hdl.org\)](http://HarrisonDistrictLibrary(hdl.org))
  - The Library Board meeting is this Monday, Dec. 19<sup>th</sup> at 9:30 AM at the Surrey House.
- County Commissioner – Bronwyn Hawks Asplund
  - The Board thanked Bronwyn for serving as County Commissioner for the last two years.
  - She mentioned that her family has been Greenwood residents long before the township kept records.
  - The county is receiving a \$49000 increase in liquor tax funds which will help the budget.
  - But the county now must do a material waste management plan which will cost the county more money.

### Public Comment #1:

- Denise spoke about the expenditure of funds for the Holiday Party and will get back to the board with documentation to support her concerns.

### Unfinished Business:

- Water/ice accumulation near dumpster – Stacy Budd
  - The project has been completed which will enhance safety for residents who use the recycling dumpster.
- Water softener replacement
  - The water softener has been replaced and the urinal in the men's bathroom has been fixed.
- Exterminator
  - The Orkin man stopped in but did not end up charging us anything since he could not spray at this time of year. He will come back in the spring.

- Progress on Old State
  - The road commission has cleared the trees so the ground can dry out. They will continue working on trees and ditching as weather allows.
  - More ditching and other prep will be done in the spring
  - They also plan to blacktop the road in the spring.
- BS&A training
  - Training continues and has been excellent.
  - We have been able to tidy up some issues that we were not able to with QuickBooks so that we comply with state requirements.
  - One of the BS&A Trainers is a local who lives in Lincoln Township very close to our township!
- Christmas Party update
  - 49 People came to the party. The children enjoyed decorating cookies and the Storytime.

#### **New Business:**

- Budget
  - Motion made by Jess McClaughry, seconded by Gail Garrity, to amend the budget by increasing the election budget to \$10,000 due to the use of Grant money, and the township board budget to 45,000 due to spending ARPA money on BS&A software.
    - ✓ Motion approved.
      - Ayes: Lorie, Gail, Jim, Jess, and Rachel.
- Board of Review candidates for 2023/2024
  - Tabled until next month.
  - Fees for training are also tabled until next month.
- Brining schedule
  - Motion made by Jess McClaughry, seconded by Gail Garrity to approve brining dates (5/24/23, 6/29/23, 8/30/23) for next year.
    - ✓ Motion approved by all board members.
- Fire Contract for 2023/24
  - Tabled for further review because the contract came in higher than expected.

#### **Township Disbursements**

- Approval of Invoices and Bills
  - Motion made by Jess McClaughry, seconded by Jim Gross, to approve invoices and payment of the bills as listed in the Check Register Report. (See below)
    - ✓ Motion approved by all board members.

#### **Public Comment: #2**

- Various people spoke

#### **Board Member Comments**

- Gail
  - The Neighborhood Watch meeting will be on Wed., Jan 18<sup>th</sup>, at 7 PM at the Township Hall.
  - She encouraged everyone to attend the free adult craft activities at the library and showed off several of the previous crafts.
- James
  - James will continue planning community events and is looking for ideas and volunteers.
- Jess
  - There are lots of talented people in the township so please deluge Gail with pictures for the website!
  - He is seeking input on any road projects or issues of concern to residents.
- Rachel
  - The passing of Proposal 2 on a statewide level will involve changes and requires early voting for elections. She has been in touch with the County Clerk and Hayes Township and is working toward consolidating the early voting to save on the cost to the township.
  - The County Clerk, Lori Mott, is forming a committee to work out the details.

#### **Adjourn**

- Meeting adjourned at 7:59 PM.

*Rachel Mackson*

Rachel Mackson ~ Greenwood Township Clerk ~ Clare County

# GREENWOOD TOWNSHIP

LORIE FLIEGEL-TREASURER

TREASURERS STATEMENT OF ACCOUNTS AS OF NOVEMBER 2022

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## TOWNSHIP GENERAL FUND- HUNTINGTON BANK-CHECKING #2431

|  |                        |    |                    |
|--|------------------------|----|--------------------|
|  | <b>OPENING BALANCE</b> | \$ | 162,727.65         |
| Deposits & interest for November 2022                      |                        | \$ | 22,207.47          |
| Disbursements for November 2022                            |                        |    | <u>\$12,708.87</u> |
|  | <b>CLOSING BALANCE</b> | \$ | 172,226.25         |
| <b>Covid/Fiscal Recovery Fund</b>                          |                        | \$ | <b>106,517.54</b>  |
| <b>Outstanding Checks</b>                                  |                        |    | <b>\$5,078.04</b>  |
| <b>AVAILABLE BALANCE LESS COVID /OUTSTANDING CHECKS \$</b> |                        | \$ | <b>60,630.67</b>   |

## TOWNSHIP C. D. S

|  |                 |  |                    |
|--|-----------------|--|--------------------|
| HUNTINGTON BANK- Mature 06-23,10-23,1-23 |                 |  | \$103,200.51       |
| ISABELLA BANK- Mature 03-29-23           |                 |  | <u>\$55,639.94</u> |
|  | <b>CD TOTAL</b> |  | \$158,840.45       |

**GENERAL FUND TOTAL CLOSING BALANCE** \$ 331,066.70

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## TOWNSHIP ROAD FUND- HUNTINGTON BANK-MONEY MARKET #5620

|                                       |                        |    |               |
|---------------------------------------|------------------------|----|---------------|
|                                       | <b>OPENING BALANCE</b> |    | \$120,293.78  |
| Deposits & interest for November 2022 |                        | \$ | 29.66         |
| Disbursements for November 2022       |                        |    | <u>\$0.00</u> |
|                                       | <b>CLOSING BALANCE</b> |    | \$120,323.44  |

## HUNTINGTON BANK-MONEY FUND #4477

|                                       |                        |  |               |
|---------------------------------------|------------------------|--|---------------|
|                                       | <b>OPENING BALANCE</b> |  | \$155,451.95  |
| Deposits & interest for November 2022 |                        |  | \$39.61       |
| Disbursements for November 2022       |                        |  | <u>\$0.00</u> |
|                                       | <b>CLOSING BALANCE</b> |  | \$155,491.56  |

**ROAD FUND TOTAL CLOSING BALANCE** \$275,815.00

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## LILY LAKE ASSESSMENT ACCOUNT- HUNTINGTON BANK-CHECKING #5769

|                                       |                        |  |                   |
|---------------------------------------|------------------------|--|-------------------|
|                                       | <b>OPENING BALANCE</b> |  | \$8,203.48        |
| Deposits & interest for November 2022 |                        |  | \$0.00            |
| Disbursements for November 2022       |                        |  | <u>\$0.00</u>     |
|                                       | <b>CLOSING BALANCE</b> |  | <b>\$8,203.48</b> |

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## RUBBISH ACCOUNT- HUNTINGTON BANK-CHECKING #5772

|                                      |                        |  |                    |
|--------------------------------------|------------------------|--|--------------------|
|                                      | <b>OPENING BALANCE</b> |  | \$77,349.37        |
| Deposits & interest for November2022 |                        |  | \$18.34            |
| Disbursements for November2022       |                        |  | <u>\$29,715.45</u> |
|                                      | <b>CLOSING BALANCE</b> |  | <b>\$47,652.26</b> |

**GENERAL FUND C.D.S**

|                                  |                          |        |                     |       |
|----------------------------------|--------------------------|--------|---------------------|-------|
| Isabella Bank Matures 03-29-23   |                          | # 5860 | \$55,639.94         |       |
| Huntington Bank Matures 06-01-23 | 07368509110              | # 6284 | \$28,899.78         | 0.05% |
| Huntington Bank Matures 10-05-23 | 07368593595              | # 1405 | \$36,491.14         | 0.03% |
| Huntington Bank Matures 01-05-23 | 07368616731              | # 7632 | <u>\$37,809.59</u>  | 0.03% |
|                                  | <b>Huntington Totals</b> |        | <b>\$103,200.51</b> |       |
|                                  | <b>C.D. Totals</b>       |        | <b>\$158,840.45</b> |       |

CHECK REGISTER REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY  
 Check Date Bank Check Module Vendor Vendor Name

Amount Bank GEN GENERAL FUN

| Check Date | Bank | Check | Module | Vendor | Vendor Name | Amount   |
|------------|------|-------|--------|--------|-------------|----------|
| 12/14/2022 | GEN  | 2663  |        | HRMS   | 003         | 184.70   |
| 12/14/2022 | GEN  | 2664  |        | HRMS   | 032         | 83.27    |
| 12/14/2022 | GEN  | 2665  |        | HRMS   | 007         | 298.46   |
| 12/14/2022 | GEN  | 2666  |        | HRMS   | 008         | 34.63    |
| 12/14/2022 | GEN  | 2667  |        | HRMS   | 009         | 298.40   |
| 12/14/2022 | GEN  | 2668  |        | HRMS   | 010         | 400.86   |
| 12/14/2022 | GEN  | 2669  |        | HRMS   | 014         | 1,006.45 |
| 12/14/2022 | GEN  | 2670  |        | HRMS   | 015         | 720.98   |
| 12/14/2022 | GEN  | 2671  |        | HRMS   | 025         | 364.16   |
| 12/14/2022 | GEN  | 2672  |        | HRMS   | 023         | 1,154.61 |
| 12/14/2022 | GEN  | 2673  |        | HRMS   | 002         | 215.88   |
| 12/14/2022 | GEN  | 2674  |        | AP     | 017         | 172.00   |
| 12/14/2022 | GEN  | 2675  |        | AP     | 031         | 8,837.00 |
| 12/14/2022 | GEN  | 2676  |        | AP     | CL CO       | 81.00    |
| 12/14/2022 | GEN  | 2677  |        | AP     | 053         | 1,133.51 |
| 12/14/2022 | GEN  | 2678  |        | AP     | 086         | 103.00   |
| 12/14/2022 | GEN  | 2679  |        | AP     | 138         | 485.67   |
| 12/14/2022 | GEN  | 2680  |        | AP     | 140         | 721.89   |
| 12/14/2022 | GEN  | 2681  |        | AP     | 141         | 123.86   |
| 12/14/2022 | GEN  | 2682  |        | AP     | OWENS PLU   | 100.00   |
| 12/14/2022 | GEN  | 2683  |        | AP     | 002         | 215.88   |
| 12/14/2022 | GEN  | 2684  |        | AP     | 017         | 172.00   |
| 12/14/2022 | GEN  | 2685  |        | AP     | 031         | 8,837.00 |
| 12/14/2022 | GEN  | 2686  |        | AP     | CL CO       | 81.00    |
| 12/14/2022 | GEN  | 2687  |        | AP     | 053         | 1,133.51 |
| 12/14/2022 | GEN  | 2688  |        | AP     | 086         | 103.00   |
| 12/14/2022 | GEN  | 2689  |        | AP     | 138         | 485.67   |
| 12/14/2022 | GEN  | 2690  |        | AP     | 140         | 721.89   |
| 12/14/2022 | GEN  | 2691  |        | AP     | 141         | 123.86   |
| 12/14/2022 | GEN  | 2692  |        | AP     | OWENS PLU   | 100.00   |
| 12/15/2022 | GEN  | 2693  |        | AP     | ART f       | 645.00   |

Total GEN: 29,139.14  
 Total of 31 Checks: 11,973.81  
 Less 10 Void Checks: 17,165.33  
 Total of 21 Disbursements:

**Bank RUBB RUBBISH FUND CHECKING**  
 12/14/2022 RUBB 1196 92.10  
 Total RUBB: 92.10

Total of 1 Checks: 92.10  
 Less 0 Void Checks: 0.00  
 Total of 1 Disbursements: 92.10

Total of 32 Checks: 41,205.05  
 Less 10 Void Checks: 11,973.81  
 Total of 22 Disbursements: 29,231.24