

# Proposed Minutes – Regular Meeting April 10th, 2024

## Call to Order

- The meeting began at 7 PM.

## Pledge of Allegiance

## Roll Call

- Roll Call was taken with Jess McClaughry, Bronwyn Asplund, Gail Garrity, and Rachel Mackson in attendance. Nancy House sat in for Lorie Fliegel since Lorie was away for a funeral. There were 24 visitors.

## Agenda

- Motion made by Jess McClaughry, seconded by Gail Garrity, to approve the agenda as presented.  
✓ Motion approved by all Board members present.

## Minutes

- Motion made by Jess McClaughry, seconded by Bronwyn Asplund, to approve the minutes as presented.  
✓ Motion approved by all Board members present.

## Township Disbursements

- Invoices and Bills
  - Motion made by Jess McClaughry, seconded by Bronwyn Asplund, to approve the bills as presented. (See Bills Paid report below.)  
✓ Motion approved by all Board members present.
- Budget Report
  - No changes were made to the budget at this time.

## Treasurer's Report

- Statement of Accounts
  - Motion made by Rachel Mackson, seconded by Jess McClaughry, to approve the Statement of Accounts as presented.  
✓ Motion approved by all Board members present.

## Community Services: Five-minute time limit per person

- Harrison District Library – Nancy House
  - They are now working on the drive-thru drop-off.
  - There was a request for a Zoom component to the monthly board meeting. The library board will be applying for a grant to cover the cost.
  - Sadly, Cheryl Wagner is retiring.
  - For more activities, please go to the library website, [Harrison District Library \(hdl.org\)](http://Harrison District Library (hdl.org)), or the Facebook page, [Facebook](#).
- County Commissioner – Dale Majewski
  - The board approved new software so that election results could be posted to the website in real time.
  - There is currently a burn ban in place until there has been more rain.

- State Rep – Tom Kunse
  - He serves on the Transport, Ethics, and Labor committees
  - Presented a plaque for the 150<sup>th</sup> anniversary of the Township.
    - Township is the ideal form of government since it is local, responsive, and transparent.
  - If constituents need any help cutting through government bureaucracy, his office can assist with items such as unemployment, etc.

**Public Comment #1: Please limit comments to Agenda Items**

- Bill Faber – Drain Commissioner – announced that he will be running again in the fall.
- Genie Hopkins - Clare County Review – announced that the Review will be featuring more articles about local government.

**Unfinished Business:**

- ARPA
  - Outside Lights on Hall
    - They have not been working for a long time and have been replaced.

**New Business:**

- Recycle Dumpster
  - Motion made by Gail Garrity, seconded by Rachel Mackson, to approve spending up to \$500 to add gravel covering the area the width of the shed across the road to the pump
    - ✓ Motion approved by all Board members present.
    - Lil Willie's pricing is still the lowest due to not charging a delivery fee.
      - Motion made by Rachel Mackson, seconded by Gail Garrity, to approve twice weekly pickup of the recycling dumpster from May through September.
        - ✓ Motion approved by all Board members present.
- Old State Road Project
  - Dwayne Rogers – Old State
    - Grant was not approved last year, reapplied – and did not get it again, but they will honor the commitment to pave the rest of Old State in Greenwood and Lincoln Townships with regular asphalt.
      - They need to finish the ditching and grading and the road will be finished by the end of the season.
    - Presented a project to ditch Harding south of Cherry Grove (by boat launch) at the request of a resident – but many other residents have complained about the road in that area.
      - The board will discuss the project at the next meeting along with the project for the Greenwood Forest Subdivision. Please contact a board member with your opinions.

**Public Comment: #2**

- Three-minute time limit per person
  - Barb Pitcavage spoke about the roads in the Greenwood Forest Subdivision.

**Board Member Comments**

- Bronwyn
  - Attended the MTA meeting – the state has created a new mandate for increased recycling and the county will work with the surrounding counties to consolidate. At this time, nothing will change with our local garbage or recycling.
- Gail
  - Sgt. Dawson has a new baby boy! NW meeting will resume in a few months.

**Adjourn**

- The meeting adjourned at 7:40 PM.

Rachel Mackson  
Greenwood Township Clerk



## Bills Paid Report April 10, 2024

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GEN					
04/11/2024	GEN	DD119	JANICE BOHLINGER		58.87
04/11/2024	GEN	DD120	LESA BOSHEARS		73.88
04/11/2024	GEN	DD121	LORIE FLIEGEL		953.67
04/11/2024	GEN	DD122	GAIL GARRITY		298.46
04/11/2024	GEN	DD123	RANDALL GORSKI		102.74
04/11/2024	GEN	DD124	RACHEL MACKSON		1,118.09
04/11/2024	GEN	DD125	JESSE J MCCLAUGHRY		860.71
04/11/2024	GEN	DD126	TINA M WRIGHT		1,154.62
03/15/2024	GEN	2920	SHELBY BATTLE	Void - Lost in Mail	0.00 V
04/11/2024	GEN	2921	BROWNWYN ASPLUND	BOR	286.28
04/11/2024	GEN	2922	KELLIE BARDOUCHE	BOR	115.44
04/11/2024	GEN	2923	BARBARA PITCAVAGE	BOR	286.28
04/11/2024	GEN	2924	SHERRY SNYR	BOR	306.38
04/08/2024	GEN	2925	CNT MI ASSESSING LLC	PRINTING OF WINTER TAX BILLS	1,031.65
04/08/2024	GEN	2926	CITY OF HARRISON	FIRE FEE FIRST PAYMENT FOR 2024	24,513.27
04/08/2024	GEN	2927	CLARE COUNTY CLEAVER	AFFIDAVIT FOR BUDGET HEARING	33.00
04/08/2024	GEN	2928	CONS ENERGY CO	LED STREET LIGHTS	27.79
04/08/2024	GEN	2929	CONS ENERGY CO	STREET LIGHT	95.52
04/08/2024	GEN	2930	CONS ENERGY CO	TH ELECTRIC	165.69
04/08/2024	GEN	2931	HARRISON LUMBER	SUPPLIES TO TOWNSHIP HALL	240.17
04/08/2024	GEN	2932	ISP MGT	INTERNET & VO IP	126.70
04/08/2024	GEN	2933	AMBER JACOBS	JACOBS - REFUND HALL DEPOSIT	150.00
04/08/2024	GEN	2934	INTERNAL REVENUE SERVICE	Remittance Check	1,123.36
04/10/2024	GEN	2935	AMAZON	Void - Wrong Vendor	0.00 V
04/08/2024	GEN	2936	ISABELLA BK & TRUST	ELECTION SUPPLIES	167.56
04/10/2024	GEN	2937	LORI BATTLE	REFUND BATTLE	150.00
04/10/2024	GEN	2938	SHELBY BATTLE	HALL DEPOSIT REFUND	150.00
04/10/2024	GEN	2939	CONS ENERGY CO	STREET LIGHT - MISSED LAST MONTH	82.01

(2 Checks Voided)  
 Total of 26 Checks:

33,672.14

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY  
Calculations As of 04/30/2024



GL Number	Description	24-25 Original Budget	24-25 Amended Budget	24-25 Activity	% Budget Used
<b>Fund: 101 GENERAL FUND</b>					
000					
101-000-402.000	CURRENT PROPERTY TAXES	40,000	40,000		0.00
101-000-404.000	SUMMER TAX COLLECTION	3,160	3,160		0.00
101-000-412.000	DELINQUENT TAXES	6,167	6,167		0.00
101-000-423.000	SWAMPLAND TAX	1,477	1,477		0.00
101-000-440.000	BOR FEES	100	100		0.00
101-000-445.000	PROPERTY TAX PENALTIES AND IN	450	450		0.00
101-000-447.000	PROPERTY ADMINISTRATION FEE	14,000	14,000		0.00
101-000-477.000	CABLE FRANCHISE FEE	10,450	10,450		0.00
101-000-480.000	LAND DIVISION FEES	100	100		0.00
101-000-574.000	STATE SHARED REVENUES	123,000	123,000		0.00
101-000-604.000	CEMETERY FEES	1,600	1,600		0.00
101-000-640.000	FIRE FEES	4,500	4,500		0.00
101-000-665.000	INTEREST REVENUE	2,639	2,639		0.00
101-000-667.000	HALL RENTAL	850	850	(150)	(17.65)
101-000-679.000	FROM FUND RESERVES	8,500	8,500		0.00
101-000-687.000	REFUNDS AND REBATES	21	21		0.00
Total 000:		217,014	217,014	(150)	(0.07)
101					
101	TOWNSHIP BOARD	27,709	27,709	306	1.10
Total 101:		(27,709)	(27,709)	(306)	1.10
171					
171	SUPERVISOR	11,856	11,856	791	6.67
Total 171:		(11,856)	(11,856)	(791)	6.67
215					
215	CLERK	19,708	19,708	1,205	6.11
Total 215:		(19,708)	(19,708)	(1,205)	6.11
223					
223	ACCOUNTING/AUDIT	5,775	5,775		0.00
Total 223:		(5,775)	(5,775)	0	0.00
247					
247	BOARD OF REVIEW	3,053	3,053	1,247	40.85
Total 247:		(3,053)	(3,053)	(1,247)	40.85
253					
253	TREASURER	27,581	27,581	979	3.55
Total 253:		(27,581)	(27,581)	(979)	3.55
257					
257	ASSESSOR	16,974	16,974	1,346	7.93
Total 257:		(16,974)	(16,974)	(1,346)	7.93
262					
262	ELECTIONS	12,378	12,378		0.00
Total 262:		(12,378)	(12,378)	0	0.00
265					
265	TOWNSHIP HALL	18,641	18,641	2,235	11.99
Total 265:		(18,641)	(18,641)	(2,235)	11.99
266					
266	ATTORNEY	1,900	1,900		0.00
Total 266:		(1,900)	(1,900)	0	0.00
301					
301	SHERIFF	5,500	5,500		0.00
Total 301:		(5,500)	(5,500)	0	0.00
336					
336	FIRE	49,027	49,027	24,513	50.00
Total 336:		(49,027)	(49,027)	(24,513)	50.00

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY  
Calculations As of 04/30/2024



GL Number	Description	24-25 Original Budget	24-25 Amended Budget	24-25 Activity	% Budget Used
<b>Fund: 101 GENERAL FUND</b>					
446					
446	ROADS AND ST LIGHTS	1,450	1,450	123	8.48
	Total 446:	<u>(1,450)</u>	<u>(1,450)</u>	<u>(123)</u>	<u>8.48</u>
567					
567	CEMETERY	7,176	7,176	12	0.17
	Total 567:	<u>(7,176)</u>	<u>(7,176)</u>	<u>(12)</u>	<u>0.17</u>
906					
906	INSURANCE/BONDS	8,250	8,250		0.00
	Total 906:	<u>(8,250)</u>	<u>(8,250)</u>	<u>0</u>	<u>0.00</u>
Fund 101 - GENERAL FUND:					
	TOTAL ESTIMATED REVENUES	217,014	217,014	(150)	(0.07)
	TOTAL APPROPRIATIONS	216,978	216,978	32,757	15.10
	NET OF REVENUES & APPROPRIATIONS:	<u>36</u>	<u>36</u>	<u>(32,907)</u>	
	BEG. FUND BALANCE	191,635	191,635	191,635	191,635
	END FUND BALANCE	191,671	191,671	158,728	191,034

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY  
Calculations As of 04/30/2024



GL Number	Description	24-25 Original Budget	24-25 Amended Budget	24-25 Activity	% Budget Used	24-25 Used
<b>Fund: 204 ROAD IMPROVEMENT FUND</b>						
000						
204-000-401.000	CURRENT PROPERTY TAXES	91,218	91,218			0.00
204-000-405.000	METRO FUNDS	3,548	3,548			0.00
204-000-412.000	DELINQUENT TAXES	10,658	10,658			0.00
204-000-573.000	LOCAL COMM STABILIZATION SHAR	3,570	3,570			0.00
204-000-665.000	INTEREST REVENUE	415	415			0.00
204-000-679.000	FROM FUND RESERVES	98,000	98,000			0.00
Total 000:		207,409	207,409	0		0.00
446						
446	ROADS AND ST LIGHTS	178,258	178,258			0.00
Total 446:		(178,258)	(178,258)	0		0.00
Fund 204 - ROAD IMPROVEMENT FUND:						
TOTAL ESTIMATED REVENUES		207,409	207,409	0		0.00
TOTAL APPROPRIATIONS		178,258	178,258	0		0.00
NET OF REVENUES & APPROPRIATIONS:		29,151	29,151	0		
BEG. FUND BALANCE		346,310	346,310	346,310		346,310
END FUND BALANCE		375,461	375,461	346,310		346,310

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY  
Calculations As of 04/30/2024



GL Number	Description	24-25 Original Budget	24-25 Amended Budget	24-25 Activity	% Budget Used
<b>Fund: 220 LILY LAKE IMPROVEMENT FUND</b>					
000					
220-000-412.001	DELINQUENT ASSESSMENTS	2,630	2,630		0.00
220-000-451.000	SPECIAL ASSESSMENT REVENUE	21,527	21,527		0.00
Total 000:		24,157	24,157	0	0.00
570					
570	LILY LAKE	24,024	24,024		0.00
Total 570:		(24,024)	(24,024)	0	0.00
<b>Fund 220 - LILY LAKE IMPROVEMENT FUND:</b>					
TOTAL ESTIMATED REVENUES		24,157	24,157	0	0.00
TOTAL APPROPRIATIONS		24,024	24,024	0	0.00
NET OF REVENUES & APPROPRIATIONS:		133	133	0	
BEG. FUND BALANCE		56,922	56,922	56,922	56,922
END FUND BALANCE		57,055	57,055	56,922	56,922

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY  
Calculations As of 04/30/2024



GL Number	Description	24-25 Original Budget	24-25 Amended Budget	24-25 Activity	% Budget Used
<b>Fund: 226 RUBBISH COLLECTION FUND</b>					
000					
226-000-412.001	DELINQUENT ASSESSMENTS	24,697	24,697		0.00
226-000-451.000	SPECIAL ASSESSMENT REVENUE	108,894	108,894		0.00
226-000-665.000	INTEREST REVENUE	300	300		0.00
Total 000:		133,891	133,891	0	0.00
528					
528	RUBBISH	132,235	132,235		0.00
Total 528:		(132,235)	(132,235)	0	0.00
<b>Fund 226 - RUBBISH COLLECTION FUND:</b>					
TOTAL ESTIMATED REVENUES		133,891	133,891	0	0.00
TOTAL APPROPRIATIONS		132,235	132,235	0	0.00
NET OF REVENUES & APPROPRIATIONS:		1,656	1,656	0	
BEG. FUND BALANCE		349,480	349,480	349,480	349,480
END FUND BALANCE		351,136	351,136	349,480	349,480
<b>Report Totals:</b>					
TOTAL ESTIMATED REVENUES - ALL FUNDS		582,471	582,471	(150)	(0.03)
TOTAL APPROPRIATIONS - ALL FUNDS		551,495	551,495	32,757	5.94
NET OF REVENUES & APPROPRIATIONS:		30,976	30,976	(32,907)	
BEG. FUND BALANCE - ALL FUNDS		944,346	944,346	944,346	944,346
END FUND BALANCE - ALL FUNDS		975,322	975,322	911,439	943,745



# **GREENWOOD TOWNSHIP**

**LORIE FLIEGEL-TREASURER**

**TREASURERS STATEMENT OF ACCOUNTS AS OF MARCH 31, 2024**

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## **TOWNSHIP GENERAL FUND**

<b>General Fund</b>	<b>OPENING BALANCE</b>	<b>\$127,779.74</b>
Deposits & interest		<b>\$22,353.67</b>
Disbursements		<b>\$14,331.79</b>
	<b>CLOSING BALANCE</b>	<b>\$135,801.62</b>
<b>ARPA Fund</b>	<b>OPENING BALANCE</b>	<b>\$75,139.96</b>
Deposits & interest		<b>\$799.78</b>
Disbursements		<b>\$799.78</b>
	<b>CLOSING BALANCE</b>	<b>\$75,139.96</b>
	<b>Total Available Funds</b>	<b>\$210,941.58</b>

## **TOWNSHIP ROAD FUND**

<b>Road Fund 1</b>	<b>OPENING BALANCE</b>	<b>\$178,430.58</b>
Deposits & interest		<b>\$1,292.37</b>
Disbursements		<b>\$0.00</b>
	<b>CLOSING BALANCE</b>	<b>\$179,722.95</b>

## **RUBBISH ASSESSMENT ACCOUNT**

<b>Rubbish Assessment Acc</b>	<b>OPENING BALANCE</b>	<b>\$126,165.47</b>
Deposits & interest		<b>\$2,231.84</b>
Disbursements		<b>\$0.00</b>
	<b>CLOSING BALANCE</b>	<b>\$128,397.31</b>

## **LILY LAKE ASSESSMENT ACCOUNT**

<b>Lily Lake Assessment Account</b>	<b>OPENING BALANCE</b>	<b>\$12,790.40</b>
Deposits & interest		<b>\$7.88</b>
Disbursements		<b>\$0.00</b>
	<b>CLOSING BALANCE</b>	<b>\$12,798.28</b>

# **GREENWOOD TOWNSHIP**

**LORIE FLIEGEL-TREASURER**

**TREASURERS STATEMENT OF ACCOUNTS AS OF MARCH 31, 2024**

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## **TOWNSHIP CD ACCOUNTS**

Huntington Bank CD 1	CURRENT BALANCE	<b>\$29,895.99</b>
Huntington Bank CD 2	CURRENT BALANCE	<b>\$36,924.89</b>
Huntington Bank CD 3	CURRENT BALANCE	<b>\$39,369.47</b>
Isabella Bank CD	CURRENT BALANCE	<b>\$57,956.54</b>
	<b>Total CD Funds</b>	<b>\$164,146.89</b>