

GREENWOOD TOWNSHIP

BOARD MEETING

January 2, 2020

Approved Minutes

The meeting was called to order at 7:00 p.m. and opened with the Pledge of Allegiance. Roll call taken: Jesse McClaughry, David Lawrence, Barbara Ferrett and Linda Bailow were all present. There were also 19 visitors. A motion made by Dave Lawrence/Barb Ferrett to approve the agenda with the additions of the MTA class added to unfinished business and the Neighborhood Watch picnic added to new business. M/C.

Community Reports

Nancy House, library delegate, presented the usage report and spoke of upcoming activities at the library. Dave Lawrence stated that a date has not yet been set for the next meeting, however, after he speaks with Sargent Dawson he will send out an e-mail to all he addresses to. Barb Ferrett presented the local MTA report and stated the next meeting will be February 17, 2020. There was no public comment. A motion by Linda Bailow/Barb Ferret to accept the December 4, 2019 meeting minutes. M/C. A motion by Dave Lawrence/Barb Ferrett to approve the minutes from the December 19, 2019 special meeting. M/C. A motion made by Linda Bailow/Barb Ferrett to approve the Treasurer's Statement of Accounts as presented. M/C.

Unfinished Business

The board members thanked all who attended the Christmas party and Dave Lawrence spoke of and thanked all for the very successful amount of food, supplies and cash donations for the Animal Shelter. A motion made by Dave Lawrence/Barb Ferrett to approve five people to attend mandated Board of Review class and two new books. M/C. It was noted that there are two positions open for Board of Review. Interested people should contact Jess McClaughry. The problems with the well have been repaired. The health department needs to come out and test the water to be sure it is safe to drink. Board members will have a workshop to discuss the Township website. No date has been selected.

New Business

The procedure for filling the trustee vacancy was discussed. We will continue to accept information from interested parties until January 8th and the board will have a special meeting January 15, 2020 to review, discuss and appoint a person to fill the vacancy of Trustee. Jess McClaughry presented a resolution to change the dates for the March Board of Review due to the election being held in March. Motion made to approve the date change made by Jess McClaughry/Dave Lawrence. A roll call vote was taken: Linda Bailow, yes, Dave Lawrence, yes, Barb Ferrett, yes and Jess McClaughry, yes. The resolution was approved. The topic on poverty exemptions for 2020 was tabled until the next board meeting. Barb Ferrett asked board members to think about a date for the Neighborhood Watch picnic this year so that Dave will

have plenty of time to contact the different county departments about attending. Dave Lawrence stated that the hall is rented on Jan. 11, 2020. He will open, Doug Bailow will close.

David Hoefling, County Commissioner, arrived late due to a prior meeting, and told of some of the happenings with the County Commissioners.

Linda Bailow presented the monthly sheriff report and spoke of the upcoming March election. If anyone is interested in the election inspector class, please contact her.

A motion by Dave Lawrence/Barb Ferrett to approve the bills. M/C

Motion by Dave Lawrence/Linda Bailow to adjourn the meeting. M/C.

Meeting adjourned at 7: 50 p.m.

Next regular board meeting is February 5, 2020.

Linda Bailow

Greenwood Township Clerk

GREENWOOD TOWNSHIP

BOARD MEETING

February 5, 2020

Approved Minutes

The meeting was called to order by the supervisor at 7:00 p.m. and opened with the Pledge of Allegiance. Roll call taken, Jesse McClaughry, David Lawrence, Linda Bailow, Barbara Ferrett and Laura List were all present. There were also 26 visitors. A motion made by Dave Lawrence/Barb Ferrett to approve the agenda with the addition of Township Hall budget and fire contract and Clare County Conservational District hall usage. M/C/.

Community Reports

Nancy House, library delegate, presented the monthly usage report and told of the on-going and up-coming events at the library. Dave Lawrence presented an update of the last Neighborhood Watch meeting and that the next meeting will be in March. The date is unknown at this time and he will sent an e-mail to let everyone know of the date when it has been set. He also mentioned that he does not have every ones e-mail address and to get that information to him for future notifications. County Commissioner, David Hoefling, said that the commissioners are keeping an eye on the budget, there are now three full time deputies on the roads and some others updates from the commissioners meeting which is now twice a month and not just one. John Wilson, County Sheriff, announced that he will be running for re-election this year. He also presented the yearly incident report for Greenwood Township.

Public Comment

Ms. Bronwyn Asplund introduce herself and announced she is running for County Commissioner this up-coming election. She also gave some back-round information about herself, her qualifications and past experience.

A motion by Linda Bailow/Barb Ferrett to approve the minutes of the January 2, 2020 board meeting with changes. M/C. A motion made by Barb Ferrett/Dave Lawrence to approve the minutes of the special meeting held January 15, 2020 to appoint a new trustee. M/C/ A motion made by Linda Bailow/Barb Ferrett to approve the treasurer's report with the addition a revised Board/contracted services budget, final payment for the Fire contract with the City of Harrison.

Un-Finished Business

A motion made by Jess McClaughry to approve Sherry Snyr as a member of the Board of Review. M/C. Conformation of BOR class for the new member was discussed. An ad will be put in the Cleaver that one more member is needed for the BOR. The supervisor spoke of the MTA workshop the board members attended. The hall will be used March 31 for a meeting about the roads presented by the road commission. There is no charge for this meeting as it is a government entity.

New Business

The supervisor introduced and welcomed our new trustee, Laura List. Discussion about the contract with American Wasted was held and decided to have a workshop to convey all details to all the board members. Putting township business's on the township website was discussed. The supervisor will contact MTA on this subject and the board will readdress it further at a future meeting. The board will be having a budget workshop on Feb. 18 at 10:00a.m. Jess discussed the poverty guidelines for 2020. The topic was tabled until the March meeting. Linda Bailow stated that the budget for elections need to be raised. When the budget was approved there was no idea about the election in March. A motion made by Dave Lawrence/Jess McClaghry to raise the budget for elections from \$1500.00 to \$3,400.00. M/C. The annual Neighborhood Watch picnic was discussed and the date for the event will be August 1, 2020. A motion made by Linda Bailow/Jess McClaghry to approve payment of the second half of the fire contract with the City of Harrison. M/C. A motion by Dave Lawrence/Linda Bailow was made to increase the township hall budget line item to \$25,000.00. M/C. Dave Lawrence stated that the hall will be used by the Clare County Conservation District. Government entities are not charged for hall usage.

Clerks Comments

The clerk spoke of the upcoming March election and that you must pick what kind of ballot you will want: Republican, Democrat or the ballot with just the proposals on it.

A motion made by Linda Bailow/Dave Lawrence to pay the bills. M/C.

A motion made by Dave Lawrence/Barb Ferrett to adjourn. M/C.

Meeting adjourned at 8:30 p.m.

Linda Bailow

Clerk

GREENWOOD TOWNSHIP

BOARD MEETING

MARCH 4, 2020

APPROVED MINUTES

The meeting was called to order at 7:00 P.M. and the Pledge of Allegiance was said. Roll call was taken, Jesse McClaghry, David Lawrence, Barbara Ferrett and Linda Bailow were present. Trustee Laura List was not present. There were also 26 visitors. A motion by Jess McClaghry/David Lawrence to approve the agenda with the addition of hall rental under New Business. M/C.

Community Reports

Nancy House presented the library report and upcoming events at the library. Dave Lawrence announced that the next Neighborhood Watch meeting will be held Wednesday, March 25th at 7:00 p.m. at the township hall. Barb Ferrett presented her report on the MTA, Clare County branch. David Hoefling, County Commissioner, spoke of issues discussed at the Commissioner's meeting. Merel Harman, newly appointed Road Commissioner, spoke about happenings and issues with the road commission and took some questions from the visitors. There were no public comments.

A motion by Jess McClaghry/Barb Ferrett to approve the minutes of the February 5, 2020 board meeting. M.C. A motion by Jess McClaghry/Barb Ferrett to approve the treasures' statement of accounts as presented. M/C.

Un-Finished Business

The supervisor will contact American Waste to try and set up a meeting with them for Dave Lawrence and himself. Jess McClaghry also spoke of the B.O.R. class he and board members attended as well as the road commission meeting/presentation to be held at our hall on March 31. It was presented that the township finally received the refund from the IRS that had been waited on for over eight years and that the township also received insurance claim monies for the well work that had to be done.

New Business

It was discussed and decided on to hold a budget workshop on March 18th at 10:00 A.M. to discuss plans for the upcoming fiscal year. A special meeting to approve the budget will also be discussed and the date/time will be posted on the Township web-site and at the front of the building. Jess McClaghry presented the board with a revised copy of the Hardship Exemption Requirements/Federal Poverty guidelines. A motion by Jess McClaghry/Dave Lawrence to approve the new resolution. M/C. The supervisor spoke about the upcoming census and being a worker. Dave Lawrence let us know that the hall is rented on March 14th.

Clerk's Comments

Linda Bailow presented the sheriff incident report for the month of February. She also spoke of the upcoming election March 10th and let all know about receiving an absentee ballot if needed.

A motion by Jess McClaughry/Dave Lawrence to approve and pay the bills. M/C.

A motion by Jess McClaughry/Dave Lawrence to adjourn the meeting. M/C.

The meeting was adjourned at 7:45 p.m.

Linda Bailow

Greenwood Township Clerk

GREENWOOD TOWNSHIP
BOARD MEETING

APRIL 1, 2020

APPROVED MINUTES

The meeting was called to order at 7:00 p.m. and opened with the Pledge of Allegiance. Roll call was taken, Jesse McClaghry, David Lawrence, Barbara Ferrett, Linda Bailow and Laura List were all present. There were two visitors. A motion made by Jess McClaghry/Dave Lawrence to approve the agenda as presented. M/C.

There were no community at this meeting.

There was no public comment.

A motion made by Dave Lawrence/Barb Ferrett to approve the minutes from the March 4th board meeting as presented. M/C. A motion made by Barb Ferrett/Laura List to approve the treasurer's statement of accounts as presented. M/C.

Unfinished Business

Discussion on the error in billing made by American Waste. A motion made by Dave Lawrence/Linda Bailow to pay ½ of what is owed to American Waste due to their error. M/C. A motion made by Dave Lawrence/Jess McClaghry to approve a check to American Waste. M/C. Discussion on the fire contract with the City of Harrison. The new contract is for four (4) years were as previous contracts were for one year. Dave Lawrence said he would look into the further and the subject was tabled until our May meeting.

New Business

The 2020-2021 resolutions for the General Appropriations Act, board members' salary and 2020-2021 meetings were presented. Discussion to change the Post Audit Policy to include all employees and the board members. Motion made by Jess McClaghry/Dave Lawrence to make the change and amend the policy. Dave Lawrence explained that monies received from the metro act should have gone into the Road Fund and not the General Fund. A motion made by Dave Lawrence/Jess McClaghry to transfer \$2,550.00 from the general fund to to road fund. M/C.

The clerk spoke of the phone bill from AT&T and took care of the contract with them.

A motion made by Dave Lawrence/Barb Ferrett to approve the bills. M/C.

A motion made by Dave Lawrence/Barb Ferrett to adjourn the meeting. M/C. Meeting adjourned at 7:20 p.m.

Linda Bailow

Greenwood Township Clerk

Greenwood Township

Board Meeting

May 6, 2020

Approved Minutes

The meeting was called to order a 7:10 p.m. This meeting was held via conference call due to orders by the Governor. The Pledge of Allegiance was said and roll call was taken. Jesse McClaughry, David Lawrence, Barbara Ferrett, Laura List and Linda Bailow were all present. It was believed that there were seven visitors listing in also. A motion by Dave Lawrence/Barbara Ferrett to approve to agenda as presented. M/C.

Community Reports

Rick, from American Waste spoke about a recycle location at the Township Hall. There would be a ten yard dumpster on the property and would be collected on a weekly basis. The cost would be \$180.00 per month and would be operational for eight months of the year for township residents to use. The supervisor thanked Rick for his time and all the information and let him know a vote by board members would be taken closer to the end of the meeting. The supervisor read thee update/summary from the assessor.

Public Comment

One of the “visitors” express that the recycle dumpster for the township was a wonderful idea.

A motion by Jess McClaughry/Dave Lawrence to approve the April 1st board meeting minutes. M/C. A motion by Jess McClaughry/Dave Lawrence to approve the minutes for the special board meeting held on April 15, 2020. M/C. A motion by Jess McClaughry/Linda Bailow to approve the treasurer’s report as presented. M/C/. The treasurer said he expects funds from the state to drop due to the things going on in the state and also country right now.

Unfinished Business

A page on the website for events was discussed and that there should be an events page. The supervisor asked about changing the meeting date in November due to the election being held the day before. The clerk reminded him that the August Board Meeting is the day after the primary election and that there may be changes on how these elections are handled do the circumstances in the state and country right now. This will again be discussed at the next board meeting. The supervisor presented to board with a policy of administration of our Fire Charge Ordinance. After discussion a motion by Jess McClaughry/Dave Lawrence to approve the policy presented. A roll call vote was taken and all board members voted in favor of the policy. There were no “nay” votes. The supervisor will contact the township counsel for their opinion. Discussion on the blights complaints the board has received. The property on Maryland has been sold and being taken care of. The property at Lily Lk. Rd. and Finley still has issues and the supervisor said he would follow up on this. A new complaint was presented for a property at Old State and Lily Lk. Rd. Discussion on if the residents even know about the blight ordinance. The supervisor will make sure that they see the ordinance before any further steps will be taken.

New Business

The supervisor made it known that Trustee Barb Ferrett is the new cemetery sexton and thanked her for taking on the job. The budget item for 20/21 projected revenue under State Revenue sharing was discussed. Dave Lawrence indicated that the revenue sharing come from the state on a bimonthly basis. Although there is no accurate way to project the amount of future checks, MTA has indicated that townships can expect a 50% decline due to the coronavirus. This is due to severely decreased sales tax revenue. We will need to monitor this bimonthly and may need to make some budget adjustments. Jess McClaughry presented the board with a cost sheet for a new sound system for the hall and stated the one we have now is obsolete and with all the FCC changes there are no repair options available. The subject was put on hold until the fall. Dave let us know that hall rentals for June should be canceled. It was suggested the pavilion be used and Dave let us know that it is \$80.00 a month for an “outdoor toilet”. A motion made by Dave Lawrence/Linda Bailow to proceed with the rental of the outdoor toilet. M/C. A motion made by Dave Lawrence/Linda Bailow to cancel the Neighborhood Watch picnic August 1st due to the current health issues and possibly having it in September. M/C. After some discussion on the recycling program with American Waste a motion made by Dave Lawrence/Linda Bailow to go forward with the program. M/C. The supervisor will contact American Waste and get things all set up. Again, due to issues going on, Barb Ferrett suggested that we hold our June board meeting at our pavilion. We will wait until the time gets closer to make a decision.

Clerks Comments

Linda Bailow mentioned that per information from the state, the August election may be all done by absentee ballot with ballots being sent to all registered voters. A final decision has not yet been made

A motion by Dave Lawrence/Barb Ferrett to pay the bills. M/C.

A motion to adjourn the meeting made by Jess McClaughry/Dave Lawrence. M/C.

Meeting adjourned at 8:20 p.m.

Linda Bailow

Greenwood Township Clerk.

GREENWOOD TOWNSHIP
BOARD MEETING

JUNE 3, 2020

APPROVED MINUTES

The meeting was called to order at 7:15 p.m. This meeting was held via teleconference due to restrictions in the state. The supervisor opened the meeting leading with the Pledge of Allegiance. Roll call was taken and all board members, Jesse McClaughry, David Lawrence, Linda Bailow, Barbara Ferrett and Laura List were present. There were also visitors on teleconference. A motion made by Dave Lawrence/Laura List to approve the agenda with the addition of stamps for the treasurer under new business. M/C.

Community Reports

Nancy House told of the grants the library will be receiving and of grants they are still waiting to hear about. The library will re-open on Monday, June 8th. Construction to start soon on the new library,

Public Comment

There were no comments from the visitors.

A motion made by Jess McClaughry/Barb Ferrett to approve the minutes from the May 6, 2020 board meeting. M/C.

A motion made by Jess McClaughry/Barb Ferrett to approve the treasurer's report as presented. M/C. Dave Lawrence noted that the bill for chip-sealing came in and the budget for the Road Fund will need to be adjusted. He also stated that an outside company will be printing tax bills and not the county. Also, work on Clarence Rd. is slated to start August 1, 2020

Unfinished Business

The Neighborhood Watch Picnic has been canceled for this year due to the health issues in the country. The hall/pavilion is rented on June 14th. The hall will be used for use of the kitchen and restrooms only. A letter was once again sent to the owner of the Lily Lk./Finley Lk. Roads about the blight problem. The supervisor stated that he spoke to the owner of the property at Lily Lk. and Old State about the blight complaint about their property and will follow up on this issue.

New Business

The re-cycle day scheduled for August 29th was discussed. This is a direct reflection of the virus, as our revenue sharing is more than likely to be down. The board will take a close look at where we will be at when the next constitutional sales tax comes in. Barb Ferrett stated that her neighbors are having big issues with gypsy moths this year. There is a limited budget for spraying this year however, the supervisor said he would check into this problem further. A tree at the cemetery that looks like it might be a problem was discussed. Dave said he would speak with Henry's Tree Service about the issue and if the tree should be taken down. Dave stated that

he needed 1500 stamps for receipting tax bills. A motion by Dave Lawrence/Jess McLaughry to approve the purchase of 1500 stamps. M/C. The supervisor made mention of the 2020 Census, the township audit next week, that the fire policy is complete and that the supervisor sent a copy to our attorney to look at and they were satisfied with the wording in the contract. Our next meeting might possibly be held at the pavilion.

Clerks Comments

Linda Bailow spoke of the absentee ballot applications the state is sending out for the August primary to all residents who are not registered as permanent absentee voters. All those already registered will receive applications from the local clerk. Any questions, please contact Linda.

A motion made by Dave Lawrence/Linda Bailow to approve the bills. M/C.

A motion by Dave Lawrence/Barb Ferrett to adjourn the meeting. M/C.

Meeting was adjourned at 8:05 p.m.

Linda Bailow

Greenwood Township Clerk

GREENWOOD TOWNSHIP

BOARD MEETING

July 1, 2020

Approved Minutes

The meeting was called to order at 7:00 p.m. and The Pledge of Allegiance was said. Roll call was taken and all board members, Jesse McClaughry, David Lawrence, Linda Bailow, Barbara Ferrett and Laura List were present. There were also 24 visitors. A motion by Dave Lawrence/ Jess McClaughry to approve the agenda with the addition of the Sherriff's Contract added to unfinished business. M/C.

Community Reports

Melissa Townsend, C.C.C. Gypsy Moth Program Director spoke of the problems this year and did say there will be a millage increase on the November ballot. Nancy House, library representative reported on the grants the library has received and grants still waiting to hear about. Work will begin July 21 on the Surry House and she reminded all about Family Fare receipts. Tine Braman, assessor, told of the updated field work she will be doing. Bill Simpson, C.C. Road Commission, introduced himself being new to the C.C.R.C. board. Brian Coon, C.C.R.C., spoke of the work to be done on Clarence starting in August and that the Amish have offered to take the brush. He also stated that road brining was done today. David Hoefling, County Commissioner, spoke of the July 15th budget hearing and of the recent commissioner's meeting. Ken Lind, township insurance rep, presented to board with a copy of the renewed policy.

Public Comment

Several people spoke on their candidacy for the upcoming election.

A motion made by Jess McClaughry/ Barb Ferrett to approve the June 3, 2020 minutes as presented. M/C.

Dave Lawrence, treasurer, presented the statement of accounts and informed the board that there was a 13% reduction in state shared revenue. As discussed at prior board meetings, this was expected due to the health issues in the state. A motion by Jess McClaughry/Barb Ferrett to approve the treasurer's statement of accounts as presented. M/C.

Unfinished Business

The supervisor told the board that he has spoken with the owners of the Old State/Lily Lk. property and the blight issue. He stated that the cars should be removed in 60 days. On the blight issue at Finley Lk. Rd. and Lily Lk. Rd., the supervisor said he has spoken with the owner and he said that the grass should be cut within a week and that removal of many items to be done

soon. Dave Lawrence stated that payment for our sheriff contract for extra patrols is due. A motion by Dave Lawrence/Jess McClaghry to approve the payment. M/C.

New Business

Dave Lawrence let the board know that the hall is rented July 19, 25, 26, and August 1. Linda Bailow spoke of updating the Quickbook program she uses and feels waiting until the end of the year. She also stated that she is receiving training on several new items with the program and asked that the township pay for half of the cost. Motion made by Jess McClaghry/Barb Ferrett that the township cover half the cost of the training. M/C. Jess McClaghry gave an update on the June workshop and the upcoming Board of Review. A location for keep the outdoor trash cans was discussed. At this time they are located too close to the generator. Also, when there are stronger winds, the cans are blow over or over to the field. A spot the is fenced will be best.

Clerk Comments

Linda Bailow spoke of receiving absentee ballot applications and also told of the upcoming Public Test for the tabulator and that the public is welcome.

A motion made by Dave Lawrence/Barb Ferrett to approved the bills prior to July 1 and the current bills. M/C.

A motion made by Jess McClaghry/Barb Ferrett to adjourn the meeting. M/C.

Meeting adjourned at 8:25 p.m.

Linda Bailow

Greenwood Township Clerk

GREENWOOD TOWNSHIP
BOARD MEETING

August 5, 2020

Un-Approved Minutes

The meeting was called to order at 7:00 p.m. and the supervisor lead with the Pledge of Allegiance. Roll call was taken, Jesse McClaughry, David Lawrence, Linda Bailow, Barbara Ferrett and Laura List were all present. There were four visitors at the meeting and twelve visitors via the conference call. A motion made by Dave Lawrence/Barb Ferrett to approve the agenda with the addition of the July Sheriff bill added to new business. M/C.

There were no Community Reports or Public Comments made at this meeting

A motion made by Jess McClaughry/Dave Lawrence to approve the minutes of the July 1st board meeting M/C.

A motion made by Jess McClaughry/Linda Bailow to approve the treasurer's statement of accounts. M/C.

Unfinished Business

The recycle day which is August 29th, will go forward as far as we know. The supervisor gave the board updates on the blight issues he has been working on. Progress is being made. The clerk updated the board on updating Quickbooks. A motion by Dave Lawrence/Linda Bailow to approve the purchase materials for fencing around the trash cans and for well pump barriers. M/C. Shingle's being replaced on the pavilion roof were also discussed.

New Business

A motion made by Linda Bailow/Dave Lawrence to approve the renewal of the propane contract with Duggan Propane. M/C. The gypsy moth problems in the township/county were discussed and a possible special assessment for treatment/spraying in the future may be introduced. There has been very little treatment for the moths in Greenwood Township. There has been much discussion on the problems of gypsy moths in the county. Dave met with the road commission to look at/discuss problems on Clarence that have been at issue for some time. The Amish have agreed to take care of tree stumps needing to be removed for the Clarence Rd. project. We are still waiting to hear on plans for next year's road projects. Jesse has spoken with Nick Lomis about the township's website hosting and support. The board will hold a workshop to further discuss our options. There were some issues with the audit this time however, these issues are being taken care of. Jesse stated that the board of review went very good. Dave stated that he needed a check for the July sheriff contract bill. A motion made by Barb Ferrett/Linda Bailow to

change the November meeting date to the second Wednesday of the month, November 11, due to the election the day before our regular meeting date. M/C

Clerks Comments

The clerk presented both the fire and sheriff reports for the month of July.

A motion by Jesse McClaughry/Dave Lawrence to approve and pay the bills. M/C.

A motion by Dave Lawrence/Barb Ferrett to adjourn the meeting. M/C.

Meeting adjourned at 7:45 p.m.

Linda Bailow

Greenwood Township Clerk

GREENWOOD TOWNSHIP

BOARD MEETING

SEPTEMBER 2, 2020

APPROVED MINUTES

The meeting was called to order at 7:00 p.m. with board members Jesse McClaughry, David Lawrence, Linda Bailow, Barbara Ferrett and Laura List present. There were also eleven visitors. The Pledge of Allegiance was said. There was discussion about the Governor's Executive Order to limit gatherings to ten (10) people. The supervisor stated he did not have to. Two visitors left leaving nine (9) visitors. A motion made by Dave Lawrence/Barb Ferrett to approve the agenda with the additions of absent ballot applications, hall rentals and Sheriff contract bill. M/C.

Community Reports

Via conference call, Doug Jackson spoke about being on the November ballot for Mid-Michigan College Commission.

A motion to approve the August Board Meeting minutes was made by Barb Ferrett/ Dave Lawrence. M/C. The treasurer spoke about numerous credits and debits. A motion by Barb Ferrett/ Laura List to approve the treasure's report. M/C. Barb Ferrett again asked the supervisor why he allowed more than ten people at the meeting. The supervisor had no comment. A resident on the call-in to the meeting gave notice the streetlight at Old State and M61 is out and another person told of problems with the streetlight at M61 and Bringold. The supervisor said he would call Consumers Energy.

Unfinished Business

The supervisor gave a summary of the re-cycle day and thanked those who came to help out. There was no car count done. The supervisor told of speaking with the supervisor from Summerfield Township, about improvement's on Stockwell Rd. This project has been looked at and discussed in the past and the funds are just not available. The supervisor gave an up-date on the blight complaints. Finley & Lily Lake continues to get cleaned up, Old State & Lily Lake , 15 cars have been removed.. The property on Beatrice was looked at and nothing to be done at this time. It was decided that the November board meeting will be held on Tuesday, November 10th, due to the election and Veterans Day. Discussion on road projects. Harding will be done next year, work being done on Clarence west of Bringold and there are some maintenance issues at Hemlock and Clarence and at Douglas and Lily Lk. Again, Stockwell being paved was brought up and the supervisor said he would speak with the supervisor from Summerfield Township about the subject. Discussion on getting a new server for our website. Nick Loomis will continue to be a computer tech at \$62.50 per hour. Resident, Brian Fiegle, has offered to work as the township tech, The supervisor will speak with Brian and schedule a workshop with Brian attending to discuss this further. Discussion on repairs for the hall and pavilion were discussed. Some materials have been purchased and work will start when the weather permits.

New Business

The clerk told of the extra election inspector classes and for board members to please get the word out. Discussion on the price per gallon we will be charged next year. Dave spoke with the CCRC manager this year to try to get them to get a county wide price for brine per gallon. This did not happen, then brought up pursuing this for 2021. A quarterly budget review workshop will be scheduled. Both the treasurer and supervisor have questions for the auditors and will be contacting them. This year's Christmas Party has been canceled because of covid-19 issues and the Governor's current executive order of no more than 10 people at indoor gatherings. A motion by Jess McCloughry/Dave Lawrence to add a \$10.00 per hour addition to the hall maintenance contract for work done other than duties already in the contract. M/C. Linda Bailow abstained from the vote. The clerk explained the absentee ballot applications that have been sent out by a company in California. Barb Ferrett suggested that a drop box should be available for absentee ballots. After soon discussion a motion by Barb Ferrett/Dave Lawrence to purchase and install a drop box at the clerks house for absentee ballots with a limit of \$250 for purchase. M/C. Dave Lawrence stated the hall is rented September 26th. A motion made by Linda Bailow/Dave Lawrence to approve the balance of the August payment of the Sheriff contract in the amount of \$790.38. M/C.

A motion by Jess McCloughry/Dave Lawrence to approve prior to this September 2nd meeting and current bills. M/C

A motion by Jess McCloughry/Dave Lawrence to adjourn the meeting. M/C. Meeting adjourned at 8:25.

Next board meeting will be October 7, 2020 at 7:00 p.m.

Linda Bailow

Greenwood Township Clerk

SPECIAL MEETING MINUTES

SEPTEMBER 30, 2020

APPROVED

The meeting was called to order at 6:30 p.m. This meeting was held via telephone. Roll call was taken with Jess McClaughry, Barb Ferrett, Laura List and Linda Bailow were present. Dave Lawrence was absent. There were three visitors.

The first topic discussed was choosing a new company to host our website. Jesse had met with Bryan Fiegle to discuss the change prior to our special meeting. After discussion on the two companies looked at a vote was taken to decide. A motion by Jess McClaughry/Barb Ferrett to go forward with Abbot. A second motion by Jess McClaughry/Linda Bailow to go with D.C. Some discussion on both companies prior to a vote. Barb Ferrett, Laura List, Linda Bailow and Dave Lawrence wanted Abbot. Jess McClaughry wanted D.C. Dave had told Barb prior to his trip that he would prefer Abbott. After the vote it was determined that we would go with Abbot. Jesse will take care of this and speak with Nick Loomis, our current web host, about the changes.

The second topic discussed was the audit report. Both Jess and Dave spoke with the auditor about errors made. A motion by Jess McClaughry/Barb Ferrett to have Baird & Cotter update the clerks Quickbooks and also the data entry. M/C. After updates are done, the payroll site will be enhanced.

The supervisor told of the October board meeting will be held by phone. Dave had told Barb, prior to this meeting, that he did not want our October board meeting to be by phone.

A motion by Jess McClaughry/Barb Ferrett to adjourn to meeting. M/C. the special meeting ended at 6:55 p.m.

Linda Bailow

Greenwood Township Clerk

**GREENWOOD TOWNSHIP
BOARD MEETING**

OCTOBER 2, 2020

APPROVED MINUTES

The meeting was called to order by the supervisor at 7:10 p.m. and the Pledge of Allegiance was said. Roll call was taken, Jesse McClaghry, David Lawrence, Linda Bailow, Barbara Ferrett and Laura List were all present. There were 11 visitors in the room and 11 visitors on the phone in option. A motion by Jess McClaghry/Dave Lawrence to approve the agenda with the addition of snow plowing added to new business and Consumers Energy added to unfinished business. M/C.

Community Report

Lori Martin, County Clerk, spoke of the Pay for a Ride to the Polls for the upcoming election and the new web-site for the county. Nancy House updated us on library happenings including that the library is open daily from 10:00 a.m. to 2:00 p.m. weekdays and that there are benches outside if visitors would prefer to sit outside. Dave Hoefling, county commissioner, spoke of the 20-21 budget that was approved, changes to the county health care program and of the 12 people retiring from their county positions. Doug Jackson spoke about being on the ballot for Mid-Michigan College.

Public Comment

Linda Bailow thanked all for the cards, flowers and get well wished she received after he hospital stay.

A motion by Barb Ferrett/Dave Lawrence to approve to minutes of the September board meeting. M/C.
A motion by Linda Bailow/Laura List to approve the minutes of the special meeting held on September 30. M/C/

A motion made by Jess McClaghry/Linda Bailow to approve the treasurer's Statement of Accounts.M/C.

Unfinished Business

Discussion on going with Abbott for our new website. The supervisor has been working with them and should have the new site up and running in a week or so. The supervisor spoke of the amended hall maintenance contract and signed it. A workshop to discuss the 2020-21 budget was suggested however, it will be best to wait until after the clerk is done working with the representative from Baird & Cotter. The supervisor gave an update on the three properties with blight issues. Lily Lk. & Old State, most of the cars are gone. The property on Beatrice has removed many of the car parts and the property at Lily Lk. and Finley is getting better and the owner said he would be there this week-end to continue the clean-up. The supervisor said that he will again contact Consumers Energy about the two street lights on M61 that are still not working.

New Business

Discussion on burials at the cemetery being done without contacting the township sexton. The supervisor said he would speak with both Buster Vasher and Stacy Stocking about the problem. Discussion on the auditor, Baird & Cotter, working with the clerk in upgrading Quick Books. Jess McClaghry made a motion that the clerk pay for one half of the cost to have this done. There was no second. The clerk

offered to pay ½ of the cost and the township will cover ½ of the cost. Discussion on keeping the recycle bin for the winter. It was agreed the residents are making good use of the bin and we should keep it through the winter. The supervisor will speak with Stacy Budd, who does the snow plowing about this. It was told that there is a ballot box located at the clerk's house for dropping off ballots instead of mailing them.

Clerks Comments

Linda Bailow once again mentioned the ballot drop-off box at her house and also the letter she received from Charter stating that billing dates will be changing for all who use Charter.

A motion by Dave Lawrence/Barb Ferrett to approve and pay the bills. M/C.

A motion by Jess McLaughry/Dave Lawrence to adjourn the meeting. M/C.

Meeting adjourned at 8:15 p.m.

Due to the election, our November meeting will be held on Tuesday, November 10th at 7:00 p.m.

Linda Bailow

Greenwood Township Clerk

In accordance with the Emergency Order of October 29, 2020 from the Michigan Department of Health and Human Services, as it pertains to COVID19, facial masks will be required to be worn by all in attendance and social distancing will be implemented.

For those interested persons who cannot attend, or who are otherwise unable to attend, you are invited to participate in the meeting through FreeConferenceCall.com.

Access via computer or smart phone using:

<https://join.freeconferencecall.com/jessmcclaghry>

Or simply phone (via landline or mobile) to:

Dial-in number: (978) 990-5290

Access code: 4561867#

Members of the public will only be able to speak during the Public Comment portion of the meeting, and such comments are limited by Policy to 3 minutes per person.

To provide for orderly participation, a person wishing to speak must state their name and desire to be recognized by the Township Supervisor. The Supervisor will recognize all persons wishing to speak during the allotted public comment time.

If, prior to the meeting, members of the public have certain questions, or wish to provide any input on any business that will be addressed at the meeting, then such persons may contact the Township Clerk, Linda Bailow: (989-539-5002 or lbailow@hotmail.com).



Minutes - Regular Meeting: Dec. 2nd, 2020

Call to Order

- 6:15 PM – Roll Call taken with Jess McClaughry, Dave Lawrence, Rachel Mackson, Gail Garrity, and Laura List in attendance.
- There were 13 visitors via Conference Call.

Pledge of Allegiance

- Led by Laura List

Agenda

- Motion made by Dave Lawrence, with second by Jess McClaughry, to accept the Agenda with addition of
 - Old Business of items
 - Recycling Invoice - by Dave Lawrence
 - 2020 Road Invoice - by Dave Lawrence
 - New Business
 - Approve work by Accounting Firm to amend 941 tax forms for this fiscal year – by Rachel Mackson
 - ✓ Motion carried – approved by all Board Members

Regular Meeting Minutes

- Motion made by Gail Garrity, with second by Jess McClaughry, to approve the Nov. Regular Meeting minutes with the following changes
 - Strike 2 sentences about not having a swearing in ceremony
 - (County Clerk presided over a ceremony at the Town Hall at 1PM on Nov. 20 to swear in Jess McClaughry, Laura List, Rachel Mackson, and Gail Garrity)
 - Update incorrect meeting times for Nov. and Dec
 - ✓ Motion carried - approved by all Board Members

Special Regular Meeting Minutes

- Motion made by Dave Lawrence, with second by Jess McClaughry, to approve the Special Meeting Minutes from Nov. 24, 2020
 - ✓ Motion carried - approved by all Board Members

Treasurer's Report

- Motion made by Jess McClaughry, with second by Laura List, to approve the Treasurer's Report.
 - ✓ Motion carried - approved by all Board Members

County Commissioner Report

- Dave Hoefling was present by Conference Call but had lost his voice so Jess McClaughry read the County Commissioner Report - Report Attached.
- All Board Members thanked David for everything he has done for the County and for our community and were all honored to have served with him.

Public Comment

- John Temelko
 - Asked if an Audit had been performed
 - Jess McClaughry said audit is not required when a new Clerk takes office
 - Rachel Mackson stated that she has been working with the Auditor/Accounting Firm for many hours updating the books. The bank

- accounts are being reconciled with the Bank Statements and with the Treasurer's Statement of Accounts.
- John also expressed the fear that with the changes to Board membership, they would not be able to work together in the future
 - Rachel Mackson reassured him that the Board has been working well together, especially the Treasurer and Clerk.
 - Dave Lawrence concurred.
- John asked to have someone from Greenwood Forest Subdivision replace a Greenwood Twp. representative on the Lily Lake Assessment Board.

Old Business

- Blight update
 - Jess has obtained Civil infraction forms and has worked with the Sheriff to make sure he is following proper procedure. Next step is for the property owner to appear in court or pay a fine. Rachel Mackson suggested community help with cleanup, but in the past, help has been declined.
- Street lights
 - After multiple attempts to work with Consumer's Energy, Jess McClaughry has received confirmation that the lights will be fixed by Friday, Dec. 4th. He is hopeful that this time they will actually fix the lights.
- Recycling Invoice
 - Motion made by Laura List, with second by Jess McClaughry, to approve payment of the recycling invoice of \$945 for services May 25th to Oct. 31st 2020
 - ✓ Motion carried – approved by all Board Members
- 2020 Road Commission
 - Per Dave Lawrence, Clarence Rd project came in about \$20,000 under budget
 - Motion made by Gail Garrity, approved by Dave Lawrence, to pay \$50,017.14 for Clarence Rd project.
 - ✓ Motion carried – approved by all Board Members

New Business

- Resolution to Waive Penalty for late filed property Transfer
 - Motion by Jess McClaughry, with second by Dave Lawrence, to approve attached resolution
 - ✓ Motion carried – approved by all Board Members
 - Motion by Jess McClaughry, second by Dave Lawrence, to approve Back Up Assessor recommended by current Assessor Tina Braman per AMAR requirement
 - ✓ Motion carried – approved by all Board members
 - Appoint Website Administrator
 - Motion by Jess McClaughry, with second by Dave Lawrence, to appoint Gail Garrity as new Website Administrator
 - ✓ Motion carried – approved by all Board members
 - Board of Review
 - Per Jess McClaughry, there will be a December Meeting on Tues. the 15th from 1PM-3PM
 - Current BOR terms expire at the end of the year, so Jess will ask current members a chance to be on the BOR again next year.
 - Board discussed that BOR may not be able to meet in person with a suggestion to ask MTA for advice. It was also suggested to do the BOR by appointment as they do at the County Building.
 - Schedule Workshop to review fiscal budget
 - Dave Lawrence is under Covid quarantine. After the 14 days are up, Jess will take a poll of dates and times to see when we can meet. Dave also brought up that Clerk will need to get updated on the Budget.
-

- Printer for Clerk's office
 - Motion made by Jess McClaughry, with second by Dave Lawrence, to approve up to \$200 for printer.
 - ✓ Motion carried – all Board members approved
 - Need passwords from prior Clerk
 - Issue has been resolved
 - Guardian Alarms
 - As the remaining Board member on the Guardian list, Dave Lawrence, by default, became Master Administrator. In the future, he will request that a new Administrator is appointed.
 - He is currently working on getting new passwords to Guardian and will update Board members when new changes take place.
 - Township Hall Cleaning
 - Dave Lawrence was concerned about the cleaning of the Clerk's office.
 - Due to the fact that the township had not rekeyed any locks on the files or the office door, others might have access to sensitive information. To resolve this issue, Dave Mackson installed a keypad entry lock on the Clerk's office.
 - For the time being, Rachel Mackson will clean her own office.
 - Floor Stripping
 - Dave Lawrence reported that Doug Bailow requested that floors be stripped which will take a week for the Hall to be closed down.
 - The Board discussed that due to Covid, the hall is currently not being used much.
 - Rachel Mackson also said that with her being new to the Clerk job, it would be quite difficult for her not to be able to access her office for an entire week.
 - Board decided without a formal motion to postpone floor stripping.
 - Township Hall Rental
 - Per Dave Lawrence, there are 2 potential rentals of the hall on Dec. 19th and Jan. 2nd. Currently the hall is closed to Covid so Dave will email Board if the Governor allows the hall to reopen.
 - 2021 Road Contract
 - Dave Lawrence reports that he received approval of 2 contracts which almost never happens.
 - \$82,935.65 for completion of project for Harding north of 61.
 - \$72,050.05 for completion of project for Coolidge north of 61 up to the Township line.
 - Dave is not sure if we will get both projects.
 - Motion made by Rachel Mackson, with second by Dave Lawrence, to approve both projects.
 - ✓ Motion carried – approved by all Board Members
 - Approve Amended 941
 - Motion made to have our Accounting firm do Amend and File tax form 941 for the current fiscal year.
 - Cemetery Sexton
 - Barb Ferret will continue to be Cemetery Sexton
 - Motion made by Dave Lawrence, with second by Jess McClaughry, to continue \$40 monthly internet stipend for Cemetery Sexton
 - ✓ Motion carried – approved by all Board members
 - Zoom
 - Board discussed using Zoom option in place of Conference Call. Per Jess McClaughry, the County Clerk will lend us equipment. There were concerns about cost and time limits that Jess will continue to look into.
-

Payment of Bills

- Motion made by Dave Lawrence, with second by Laura List, to approve payment of bills.
 - ✓ Motion carried – approved by all Board members
- Jess McClaughry read off all checks issued since last the Nov. 10th meeting

Adjournment

- Motion made by Jess McClaughry, with second by Gail Garrity, to adjourn meeting
 - ✓ Motion carried – approved by all Board Members
- Meeting adjourned at 7:07PM

Rachel Mackson

Greenwood Township Clerk

December County Commissioner's Report

I would first of all, like to thank you all for your support and understanding during these last two years. It has been an honor and a privilege to serve as your County Commissioner. I am happy to report that during my time on the board we have made a lot of progress on turning the General Fund around. By the end of this fiscal year, we should, with proper management, have the first standalone budget surplus that the county has had in over a decade. This surplus is projected to be around \$52,000. Our surplus for this next year is only possible due to a combination of the hard work of our faithful department heads to cut expenses where they could and the generous support of our community with the passage of the two millages. This turnaround is the first step in making our community have a brighter future. While we have started to make progress, we cannot allow ourselves to falter. There is still a lot of work to be done to get the fund balance to where the state wants it to rest. We will need several years of surplus to make it healthy again, but I believe we can, and will achieve this goal.

I do not have much to report for tonight as the November 18th, 2020 regular board meeting was cancelled due to a lack of quorum being available to physically attend the meeting due to issues with the ongoing pandemic.

However, along with Commissioner Strouse, Chairwoman Pitchford, and Commissioner Haskell, I held a special board meeting on Friday, November 14th to make sure that the work that could not wait until December was done.

During our special board meeting we approved a motion to accept the updated L4029 to include the Gypsy Moth Millage and allow the chair to sign.

We also approved a motion to allow the sheriff to dispose of a Kubota L5740D Tractor as a donation to the County of Clare as permitted by state law [MCL. 434.481] and allow for ads to be placed in the local papers with December 4th, 2020 being the deadline to claim said property.

In addition to this special board meeting, I also assisted Commissioner Strouse by attending the Finance committee meeting that followed the Special Board meeting as a quorum was needed to pay the monthly bills.

While this is my final Greenwood Township meeting as your representative on the county board, Clare County is still my home so I am sure that I will see you around in the future. Starting in January, you will have a new County Commissioner and I hope that you will all show her the same kindness and welcoming that you showed me during my tenure. Thank you all for a wonderful two years!

Respectfully Submitted,

David A. Hoefling,
Clare County Commissioner, 6th District



GREENWOOD TOWNSHIP RESOLUTION

Waiver of Penalty and Interest for Late Filed Property Transfer Affidavit Resolution #2020/08

WHEREAS, The Michigan State Tax Commission has published in the most recent guidelines for the next AMAR (Assessing Minimal Audit Requirements) audit cycle that includes a review of the compliance of charging a fee for interest and penalty, under MCL 211.237b, for not timely filing of Form 2766, or the adoption of a resolution to the contrary; and

WHEREAS, MCL 211.27b requires a penalty to be assessed to the buyers of properties if a Property Transfer Affidavit is not filed within 45 days of any transfer of ownership; and

WHEREAS, MCL 211-27b(ac)(ad) defines the penalties by state statute; and

WHEREAS, the AMAR audit provides for a resolution to waive penalties, as deemed necessary.

NOW, THEREFORE, BE IT HEREBY RESOLVED that, pursuant to PA206 of 1893, Greenwood Township of Clare County, authorizes the supervisor or their designee to waive the collection of penalty and interest for untimely filed property Transfer Affidavit(s).

This Resolution shall be adopted at the Board Township Meeting of December 2, 2020 and effective immediately.

Motion to approve this Resolution made by: _____ seconded by: _____.

Upon roll call vote, the following results are:

“Ayes”:

“Nays”:

“Abstain”:

“Absent”:

Having a majority vote in favor, the Supervisor declared the
Resolution adopted this 2nd day of December, 2020

Rachel Mackson, Township Clerk