

## **Approved Minutes – Regular Meeting June 12, 2025**

### **Call to Order**

- The meeting began at 7 pm.

### **Pledge of Allegiance**

### **Roll Call**

- Roll Call was taken with Jess McClaughry, Bronwyn Asplund, Gail Garrity, Lorie Fliegel, and Rachel Mackson in attendance. There were 14 visitors in attendance.

### **Agenda**

- Motion made by Jess McClaughry, seconded by Bronwyn Asplund, to approve the agenda as presented.  
✓ Motion approved by all Board members present.

### **Treasurer's Report**

- Statement of Accounts
    - Motion made by Jess McClaughry, seconded by Bronwyn Asplund, to approve the Statement of Accounts as presented.
- ✓ Motion approved by all Board members present.

### **Minutes**

- Last Month's Regular Meeting
    - Motion made by Jess McClaughry, seconded by Bronwyn Asplund, to approve the minutes as presented.
- ✓ Motion approved by all Board members present.

### **Township Disbursements**

- Invoices and Bills
    - The invoice from Heinz Propane was incorrect, so that check will be voided.
    - Motion made by Jess McClaughry, seconded by Lorie Fliegel, to approve the bills as presented after voiding the Heinz Propane Tank.
- ✓ Motion approved by all Board members present.

- Budget Report
  - No changes are needed.

### **Community Services: Five-minute time limit per person**

- County Sheriff – John Wilson
  - Introduced the new Deputy Brett Holmes, a former Kent County Deputy.
    - Sgt. Holmes will be patrolling the Greenwood Township area during the summer.
  - The marine fund has been cut due to the grant being revoked by the Federal Govt.
  - The 911 system has been updated. Clare also now serves as a redundant server.
- Library – Nancy House
  - For more activities, please go to the library website, [Harrison District Library \(hdl.org\)](http://HarrisonDistrictLibrary(hdl.org)), or the Facebook page, [Facebook](#).

- County Commissioner – Dale Majewski
  - BOC approved the use of grant money to improve the airport.
  - He thanks Greenwood Township residents for their support of the Lincoln Township Fire Department. Over \$3000 was raised at the pancake breakfast. They are thinking of doing another one.
- Cemetery Sexton – Jan Bohlinger
  - She has walked the entire cemetery to ensure we have an accurate list of all Veterans.
  - Flag placement for Memorial Day is now complete.
    - Installed small PVC pipes to keep the flags upright with the help of volunteers.
    - Also, for the first time, placed flags at the graveside of Auxiliary Members, which has been greatly appreciated.
    - She is now doing a project to check all gravestones against the information in our spreadsheet to ensure accuracy.

**Public Comment #1: Please limit comments to Agenda Items**

- NONE

**Unfinished Business:**

- NONE

**New Business**

- CD
  - Lorie has found better rates at the Alpena Alcona Area Credit Union where her son works.
  - Per the Greenwood Township Financial Policy, the Tax Account and all CDs are in the name of Greenwood Township and the Treasurer (Lorie Fliegel). She is the only signer on these accounts.
  - The other checking accounts are also in the name of Greenwood Township and the Treasurer (Lorie Fliegel) but require 2 signatures on all checks – either the Treasurer or Deputy Treasurer AND either the Clerk or Deputy Clerk. The township does not need any other checking accounts.
  - Both the Treasurer (Lorie Fliegel) and Clerk (Rachel Mackson) have online access to view bank statements to facilitate monthly reconciliations. Only the Treasurer (Lorie Fliegel) may make bank transfers.
    - Motion made by Lorie Fliegel, seconded by Rachel Mackson, to approve using Alcona Area Credit Union (AAACU) as an approved institution and to approve opening a new CD in the name of Greenwood Township and Treasurer Lorie Fliegel, by transferring money from one of the Huntington accounts. The motion also grants permission to open a savings account if necessary for credit union membership. Lorie Fliegel will be the sole signer on the CD and savings account.

✓ Motion approved by all Board members present.
- FOIA Update
  - Motion made by Rachel Mackson, seconded by Jess McClaughry, to update the FOIA policy to reflect the increase in base pay of the lowest paid Township wage of \$18.

✓ Motion approved by all Board members present.
- Thermostat
  - We will investigate smart thermostats to help reduce heating costs for the hall.
  - Jess checked, and we are not eligible for the free thermostat from Consumers.
  - We need to confirm whether or not we have a c wire in our current thermostats.
- Seal Coating Parking Lot
  - Jess has a coupon that will take 10% off the quote from I-Deal.
    - Motion made by Jess McClaughry, seconded by Gail Garrity, to approve the quote from I-Deal Asphalt using the 10% coupon.

✓ Motion approved by all Board members present.

- Recycle Day
  - The usual grant that funds tire recycling was given to another community, so the cost will be higher by about \$1000 this year.
    - Motion made by Lorie Fliegel, seconded by Gail Garrity, to approve participation in the Recycle Day this September with the increased cost.
      - ✓ Motion approved by all Board members present.
- Roof for Hall and Pavilion
  - Shingles have come off the roof of the township hall, and Jess had the repair completed since not waiting would cause even greater damage.
  - The Hall roof needs replacing in the next couple of years, but the Pavilion roof is not holding up well. There are continual problems with wind damage to the roof and flashing.
    - Jess is gathering quotes.
      - ✓ Motion approved by all Board members present.

**Public Comment #2:**

- Various Township Residents Expressed their opinions.

**Board Member Comments**

- Jess
  - **Board of Review is Tuesday, July 15 from 1 – 3 pm** at the Township Hall.
- Gail
  - Attend the County MTA meeting. BSA spoke about migrating to the cloud. She thanked the Board for its foresight in choosing the cloud since BS&A will soon stop updating the other options.
  - Once they stop updating, the programs become vulnerable to security threats and will have increasing difficulty working with new Windows updates.
  - The cost of the cloud has gone up a great deal in price, and the state has plans to make use of BS&A Software mandatory resulting a great savings for our Township.
- Bronwyn
  - The **Neighborhood Watch** meeting will be on **Tuesday, July 1 at 6:30 PM.**
- Lorie
  - **Tax bills** go out on **July 1.** Please let her know about any address changes.
  - Tax bills will also be posted online and bills can be paid online also ( [News and Updates Home Page | Greenwood Township](#) )
- Rachel
  - The next **Blood Drive** will be on **Friday, July 11 from 10 am – 3 pm.**

**Adjourn**

- The meeting was adjourned at 7:33 pm.



Rachel Mackson  
Greenwood Township Clerk

# ***GREENWOOD TOWNSHIP***

**LORIE FLIEGEL-TREASURER**

**TREASURERS STATEMENT OF ACCOUNTS AS OF MAY 31, 2025**

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## **TOWNSHIP GENERAL FUND**

<b>General Fund</b>	<b>OPENING BALANCE</b>	<b>\$135,819.34</b>
Deposits & interest		<b>\$28,038.86</b>
Disbursements		<b>\$10,883.68</b>
	<b>CLOSING BALANCE</b>	<b>\$152,974.52</b>
<b>ARPA Fund</b>	<b>OPENING BALANCE</b>	<b>\$4,786.90</b>
Deposits & interest		<b>\$0.00</b>
Disbursements		<b>\$0.00</b>
	<b>CLOSING BALANCE</b>	<b>\$4,786.90</b>
<b>ARPA PENDING</b>	<b>OPENING BALANCE</b>	<b>\$15,870.00</b>
Deposits & interest		<b>\$0.00</b>
Disbursements		<b>\$0.00</b>
	<b>CLOSING BALANCE</b>	<b>\$15,870.00</b>
Total Available Funds - General Fund Checking		<b>\$173,631.42</b>

## **TOWNSHIP ROAD FUND**

<b>Road Fund 1</b>	<b>OPENING BALANCE</b>	<b>\$132,667.64</b>
Deposits & interest		<b>\$14,847.30</b>
Disbursements		<b>\$0.00</b>
	<b>CLOSING BALANCE</b>	<b>\$147,514.94</b>

## **RUBBISH ASSESSMENT ACCOUNT**

<b>Rubbish Assessment Acc</b>	<b>OPENING BALANCE</b>	<b>\$122,209.66</b>
Deposits & interest		<b>\$23,562.39</b>
Disbursements		<b>\$35,240.09</b>
	<b>CLOSING BALANCE</b>	<b>\$110,531.96</b>

# ***GREENWOOD TOWNSHIP***

**LORIE FLIEGEL-TREASURER**

**TREASURERS STATEMENT OF ACCOUNTS AS OF MAY 31, 2025**

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## **LILY LAKE ASSESSMENT ACCOUNT**

<b>Lily Lake Assessment Account</b>	<b>OPENING BALANCE</b>	<b>\$26,131.99</b>
Deposits & interest		<b>\$3,066.00</b>
Disbursements		<b>\$20,400.00</b>
	<b>CLOSING BALANCE</b>	<b>\$8,797.99</b>
 <b>Lily Lake Assessment Contingency</b>	 <b>OPENING BALANCE</b>	 <b>\$3,800.00</b>
Deposits & interest		<b>\$0.00</b>
Disbursements		<b>\$0.00</b>
	<b>CLOSING BALANCE</b>	<b>\$3,800.00</b>
 <b>Lily Lake Assessment Sonar Reserve</b>	 <b>OPENING BALANCE</b>	 <b>\$5,700.00</b>
Deposits & interest		<b>\$0.00</b>
Disbursements		<b>\$0.00</b>
	<b>CLOSING BALANCE</b>	<b>\$5,700.00</b>
 <b>Total Available Funds - Lily Lake Checking</b>		 <b>\$18,297.99</b>

## **TOWNSHIP CD ACCOUNTS**

<b>Huntington Bank CD 1</b>	<b>CURRENT BALANCE</b>	<b>\$31,370.80</b>
matures 09/01/25		
<b>Huntington Bank CD 2</b>	<b>CURRENT BALANCE</b>	<b>\$38,949.03</b>
matures 07/31/25		
<b>Huntington Bank CD 3</b>	<b>CURRENT BALANCE</b>	<b>\$41,462.83</b>
matures 01/06/26		
<b>Isabella Bank CD</b>	<b>CURRENT BALANCE</b>	<b>\$60,669.40</b>
matures 07/29/25		
 <b>Total CD Funds</b>		 <b>\$172,452.06</b>

## BILLS PAID REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY

JUNE 2025



Check Date	Bank	Vendor	Vendor Name	Description	Amount
Bank GEN FUND					
05/22/2025	GEN	EFTPS	INTERNAL REVENUE SERVICE	Remittance Check	1,445.76
05/22/2025	GEN	STATE OF M	STATE OF MI	Remittance Check	15.49
06/12/2025	GEN	1	BROWNWYN ASPLUND		311.15
06/12/2025	GEN	26	JANICE BOHLINGER		245.19
06/12/2025	GEN	3	LESA BOSHEARS		92.35
06/12/2025	GEN	32	LORIE FLIEGEL		1,164.28
06/12/2025	GEN	7	GAIL GARRITY		311.15
06/12/2025	GEN	8	RANDALL GORSKI		115.44
06/12/2025	GEN	14	RACHEL MACKSON		1,316.32
06/12/2025	GEN	15	JESSE J MCCLAUGHRY		838.40
06/12/2025	GEN	23	TINA M WRIGHT		1,089.52
06/11/2025	GEN	ARTSY	ARTSY LANDSCAPING	MOWING	950.00
06/11/2025	GEN	55	CLARE COUNTY TREASURER	TREASURER CONTRACT WITH COUNTY	500.00
06/11/2025	GEN	61	CONS ENERGY CO	LED STREET LIGHTS	27.70
06/11/2025	GEN	61	CONS ENERGY CO	STREET LIGHT	92.83
06/11/2025	GEN	61	CONS ENERGY CO	TH ELECTRIC	253.82
06/11/2025	GEN	DOUBLE H	DOUBLE H ROOFING	ROOF REPAIR HALL	485.00
06/11/2025	GEN	127	HEINTZ'S PROPANE	PROPANE	<del>1,288.52</del>
06/11/2025	GEN	140	ISABELLA BK & TRUST	Trees/Cemetery/Software	2,417.25
06/11/2025	GEN	141	ISP MGT	INTERNET & VO IP	276.70
06/11/2025	GEN	MISC	JANICE ALBIG	ALBIG - HALL RENTAL REFUND	150.00
06/11/2025	GEN	LIL WILLIE	LIL WILLIES INC	PORTA POTTY FOR PAVILION	175.00
06/11/2025	GEN	VASHER EXC	VASHER EXCAVATING LLC	SPARGUE BURIAL 2025	100.00
06/11/2025	GEN	52	CLARE COUNTY ROAD COMMISSION	STRIPING	3,000.00
06/11/2025	GEN	200	MTA	MTA DUES	1,144.80
Total GEN:					
(0 Checks Voided)					
Total of 25 Disburs					17,806.67

Bank ROAD FUND				
06/11/2025	ROAD1 187	MICHIGAN CHLORIDE SALES	BRINING MAY 2025	18,635.39
Total ROAD1:				
(0 Checks Voided)				
Total of 1 Disburse				18,635.39
(0 Checks Voided)				
Total of 26 Disburs				36,442.06

**BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY**  
Calculations As of 06/30/2024



GL Number	Description	Original Budget	25-26 Amended Budget	25-26 Activity	25-26 % Budget Used
<b>Fund: 101 GEN FUND</b>					
000					
101-000-206.000	FIRE ASSESSMENT REVENUE	24,940	24,940		
101-000-402.000	CURRENT PROPERTY TAXES	53,000	53,000	3,793	7.16
101-000-404.000	SUMMER TAX COLLECTION	3,105	3,105		
101-000-412.000	DELINQUENT TAXES	3,820	3,820		
101-000-423.000	SWAMPLAND TAX	1,491	1,491		
101-000-445.000	PROPERTY TAX PENALTIES AND IN	450	450		
101-000-447.000	PROPERTY ADMINISTRATION FEE	15,078	15,078	1,466	9.72
101-000-477.000	CABLE FRANCHISE FEE	9,912	9,912	2,322	23.43
101-000-480.000	LAND DIVISION FEES	100	100		
101-000-574.000	STATE SHARED REVENUES	118,536	118,536	19,672	16.60
101-000-604.000	CEMETERY FEES	1,400	1,400	150	10.71
101-000-665.000	INTEREST REVENUE	6,993	6,993	1,386	19.82
101-000-667.000	HALL RENTAL	1,435	1,435	535	37.28
101-000-676.000	REIMBURSEMENTS	100	100		
101-000-680.000	FROM ARPA RESERVES	6,370	6,370		
Total 000:		246,730	246,730	29,324	11.89
101					
101	TOWNSHIP BOARD	31,321	31,321	2,849	9.10
Total 101:		(31,321)	(31,321)	(2,849)	9.10
171					
171	SUPERVISOR	12,024	12,024	1,797	14.95
Total 171:		(12,024)	(12,024)	(1,797)	14.95
214					
214	CONTINGENCY	3,672	3,672		
Total 214:		(3,672)	(3,672)	0	0.00
215					
215	CLERK	21,403	21,403	3,161	14.77
Total 215:		(21,403)	(21,403)	(3,161)	14.77
223					
223	ACCOUNTING/AUDIT	5,500	5,500		
Total 223:		(5,500)	(5,500)	0	0.00
247					
247	BOARD OF REVIEW	5,129	5,129		
Total 247:		(5,129)	(5,129)	0	0.00
253					
253	TREASURER	25,411	25,411	2,719	10.70
Total 253:		(25,411)	(25,411)	(2,719)	10.70
257					
257	ASSESSOR	17,236	17,236	2,692	15.62
Total 257:		(17,236)	(17,236)	(2,692)	15.62
262					
262	ELECTIONS	4,030	4,030	2,811	69.75
Total 262:		(4,030)	(4,030)	(2,811)	69.75
265					
265	TOWNSHIP HALL	17,875	17,875	5,975	33.43
Total 265:		(17,875)	(17,875)	(5,975)	33.43
266					
266	ATTORNEY	2,000	2,000		
Total 266:		(2,000)	(2,000)	0	0.00
301					



BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY  
Calculations As of 06/30/2024



GL Number	Description	Original	25-26 Budget	Amended	25-26 Budget	25-26 Activity	% Budget	25-26 Used
<b>Fund: 101 GEN FUND</b>								
301								
301	SHERIFF		6,000		6,000			
Total 301:			(6,000)		(6,000)	0		0.00
336								
336	FIRE		54,843		54,843			
Total 336:			(54,843)		(54,843)	0		0.00
446								
446	ROADS AND ST LIGHTS		1,800		1,800	378		21.00
Total 446:			(1,800)		(1,800)	(378)		21.00
450								
450	ROAD IMPROVEMENTS		9,370		9,370	3,000		32.02
Total 450:			(9,370)		(9,370)	(3,000)		32.02
567								
567	CEMETERY		10,710		10,710	2,305		21.52
Total 567:			(10,710)		(10,710)	(2,305)		21.52
601								
601	MAINTENANCE RESERVE		10,000		10,000			
Total 601:			(10,000)		(10,000)	0		0.00
906								
906	INSURANCE/BONDS		8,406		8,406			
Total 906:			(8,406)		(8,406)	0		0.00
<b>Fund 101 - GEN FUND:</b>								
TOTAL ESTIMATED REVENUES			246,730		246,730	29,324		11.89
TOTAL APPROPRIATIONS			246,730		246,730	27,687		11.22
NET OF REVENUES & APPROPRIATIONS:			0		0	1,637		

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY  
Calculations As of 06/30/2024



GL Number	Description	Original	25-26 Budget	Amended	25-26 Budget	25-26 Activity	% Budget	25-26 Used
<b>Fund: 204 ROAD IMPROVEMENT FUND</b>								
000								
204-000-401.000	CURRENT PROPERTY TAXES		109,673		109,673	9,257		8.44
204-000-405.000	METRO & COMM STAB		5,534		5,534	5,412		97.80
204-000-412.000	DELINQUENT TAXES		9,323		9,323			
204-000-573.000	LOCAL COMM STABILIZATION SHAR		0		0	149		
204-000-665.000	INTEREST REVENUE		344		344	57		16.57
Total 000:			124,874		124,874	14,875		11.91
446								
446	ROADS AND ST LIGHTS		86,800		86,800	18,635		21.47
Total 446:			(86,800)		(86,800)	(18,635)		21.47
<b>Fund 204 - ROAD IMPROVEMENT FUND:</b>								
TOTAL ESTIMATED REVENUES			124,874		124,874	14,875		11.91
TOTAL APPROPRIATIONS			86,800		86,800	18,635		21.47
NET OF REVENUES & APPROPRIATIONS:			38,074		38,074	(3,760)		

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY  
Calculations As of 06/30/2024



GL Number	Description	Original	25-26 Budget	Amended	25-26 Budget	25-26 Activity	% Budget Used	25-26 Used
<b>Fund: 220 LILY LAKE IMPROVEMENT FUND</b>								
000								
220-000-412.001	DELINQUENT ASSESSMENTS		3,063		3,063			
220-000-451.000	SPECIAL ASSESSMENT REVENUE		38,294		38,294	3,063		8.00
Total 000:			41,357		41,357	3,063		7.41
570								
570	LILY LAKE		31,700		31,700	20,400		64.35
Total 570:			(31,700)		(31,700)	(20,400)		64.35
<b>Fund 220 - LILY LAKE IMPROVEMENT FUND:</b>								
TOTAL ESTIMATED REVENUES			41,357		41,357	3,063		7.41
TOTAL APPROPRIATIONS			31,700		31,700	20,400		64.35
NET OF REVENUES & APPROPRIATIONS:			9,657		9,657	(17,337)		

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY  
Calculations As of 06/30/2024



GL Number	Description	Original	25-26 Budget	Amended	25-26 Budget	25-26 Activity	% Budget	25-26 Used
<b>Fund: 226 RUBBISH COLLECTION FUND</b>								
000								
226-000-412.001	DELINQUENT ASSESSMENTS		23,533		23,533			
226-000-451.000	SPECIAL ASSESSMENT REVENUE		134,755		134,755	23,533		17.46
226-000-665.000	INTEREST REVENUE		266		266	54		20.30
Total 000:			158,554		158,554	23,587		14.88
528								
528	RUBBISH		150,300		150,300	35,240		23.45
Total 528:			(150,300)		(150,300)	(35,240)		23.45
<b>Fund 226 - RUBBISH COLLECTION FUND:</b>								
TOTAL ESTIMATED REVENUES			158,554		158,554	23,587		14.88
TOTAL APPROPRIATIONS			150,300		150,300	35,240		23.45
NET OF REVENUES & APPROPRIATIONS:			8,254		8,254	(11,653)		
<b>Report Totals:</b>								
TOTAL ESTIMATED REVENUES - ALL FUNDS			571,515		571,515	70,849		12.40
TOTAL APPROPRIATIONS - ALL FUNDS			515,530		515,530	101,962		19.78
NET OF REVENUES & APPROPRIATIONS:			55,985		55,985	(31,113)		

## I-Deal Asphalt Sealcoating

PO Box 54  
Lake George, MI 48633  
+19895882803  
idealsealcoating123@gmail.com  
idealasphaltsealcoating.com

### Estimate

#### ADDRESS

Jess McClaughry  
Greenwood Twp. Hall  
3447 W Temple Dr.  
Harrison, MI 48625  
(810) 488-0056

#### SHIP TO

Jess McClaughry  
Greenwood Twp. Hall  
3447 W Temple Dr.  
Harrison, MI 48625  
(810) 488-0056

ESTIMATE #  
2445

DATE  
05/27/2025

ACTIVITY	DESCRIPTION
SEALCOATING	Sealcoat approximately 17,969 sq. ft. *Apply (1) coat(s) of Premium Pitch Black Sealcoating with polytex polymer latex asphalt additive for extra strength and durability.
CRACK SEALANT	Approximately 922 lineal ft. *Clean out cracks. *Fill cracks with hot rubberized crack sealant and silica sand where needed.
CLEAN AND EDGE	*Power clean area. *Pull weeds. *Edge area so asphalt looks uniform.
STRIPING	42 Lines Yellow 2 Handicaps

SUBTOTAL	2,854.0
TAX	0.0
TOTAL	<b>\$2,854.00</b>

Accepted By

Accepted Date

FOR A QUALITY SEAL CALL I-DEAL!





# PROPOSAL

Licensed & Insured  
Lic. # 242400589

6302 East Beck Rd. • Clare, MI 48617 • (989) 294-1851

No. \_\_\_\_\_  
Date 5-26-25  
Sheet No. \_\_\_\_\_

Name Greenwood Township Hall  
Street 2665 Oak Grove Ave (Jess)  
City Harrison  
State MI Zip \_\_\_\_\_  
Phone 810-488-0056

Work to be performed at:  
Greenwood Township Hall  
Street 3447 W. Temple Rd.  
City Harrison, MI 48625  
Date of Plans \_\_\_\_\_

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

New Metal Roof on Township Hall and  
Pavilion. Install 1x4 Strapping w/ Metal on Top.  
All Trims, Boots for pipes, Venting for Peak Included.

Township Hall = 11,900-

Pavilion = 11,350-

*All prices quoted contingent upon current material price at the time of the job.*

All material guaranteed to be as specified and the above work to be performed in acceptance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of

\$23,250.00

Dollars (\$ )

with payments to be made as follows

\$500 - Down When Signing Contract

Any alterations or deviations, from above specifications including extra costs will be executed only upon written order and will become an extra charge over and above the proposal.

Balance Due on day of Completion.

Respectfully submitted by

JR.

Note - This proposal may be withdrawn by us if not accepted within 30 days.

## ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date 6.11.25 Approved Minutes - Regular Meeting

Signature \_\_\_\_\_

14/14