



Approved Minutes – Regular Meeting March 11, 2026

Call to Order

- The meeting began at 7 pm.

Pledge of Allegiance

Roll Call

- Roll Call was taken with Jess McClaughry, Rachel Mackson, Bronwyn Asplund, Gail Garrity, and Lorie Fliegel in attendance. There were 7 visitors in attendance.

Agenda

- Motion made by Jess McClaughry, seconded by Gail Garrity, to approve the agenda with the addition of Dale Majewski.
✓ Motion approved by all Board members present.

Treasurer's Report

- Statement of Accounts
 - Motion made by Jess McClaughry, seconded by Lorie Fliegel, to approve the Statement of Accounts as presented.
✓ Motion approved by all Board members present.

Minutes

- Last Month's Regular Meeting
 - Motion made by Jess McClaughry, seconded by Bronwyn Asplund, to approve the Minutes as presented.
✓ Motion approved by all Board members present.

Township Disbursements

- Invoices and Bills
 - Motion made by Jess McClaughry, seconded by Rachel Mackson, to approve the Bills as presented.
✓ Motion approved by all Board members present.
- Budget Report
 - Motion made by Rachel Mackson, seconded by Jess McClaughry, to approve the updated budget. (See Below.)
✓ Motion approved by all Board members present.

Community Services: Five-minute time limit per person

- Library – Nancy House
 - For more activities, please go to the library website, [Harrison District Library \(hdl.org\)](http://Harrison District Library (hdl.org)), or the Facebook page, [Facebook](#).
- Board of Commissioners – Dale Majewski
 - Colleen Ritchie is retiring from the Drain Commissioners' Office, and the Board of Commissioners voted to approve a replacement.

Public Comment #1: Please limit comments to Agenda Items

- NONE

Unfinished Business:

- Rubbish Assessment Renewal
 - Motion made by Lorie Fliegel, seconded by Gail Garrity, that we will continue applying multiple rubbish assessments to parcels with multiple dwellings.
 - ✓ Ayes: Jess McClaughry, Bronwyn Asplund, Gail Garrity, Rachel Mackson, and Lorie Fliegel.
 - ✓ Nays: NONE
 - Final vote on the Rubbish Assessment Proposal will be at the Public Meeting on May 30, 2026, at 10:30 am at the Township Hall (3447 W Temple Dr). In April, the 2026 Assessment Roll will be posted on the township website, greenwoodtownship.org. The roll will also be available at the May 30th meeting.
 - The May 30th meeting is the final opportunity for taxpayers to review the assessment roll and request changes per the State of Michigan Statute. If you believe your assessment is incorrect in the rolls, you can email clerk@greenwoodtownship.org, treasurer@greenwoodtownship.org, or any other board member. You can also send a letter, Attn: Clerk, 3447 W Temple Dr, Harrison, MI 48625.
- Single Property Blight
 - Motion made by Jess McClaughry, seconded by Lorie Fliegel, to start the blight process and send letters to the homeowners of the properties in question.
 - ✓ Motion approved by all Board members present.

New Business

- Early Voting Contract
 - Motion made by Gail Garrity, seconded by Rachel Mackson, to approve the Early Voting Contract with the county.
 - ✓ Motion approved by all Board members present.
- Logo digitizing
 - We will be digitizing a version of our logo so that Board Members and members of the community can use the Greenwood Twp logo. (see below)
- Quotes for Mailing Letters
 - Motion made by Bronwyn Asplund, seconded by Gail Garrity, to approve the quote from Spectrum Printers to mail the Rubbish Assessment letters.
 - ✓ Motion approved by all Board members present.

Public Comment #2

- NONE

Board Member Comments

- Gail
 - County Food Distribution is looking for volunteers.
- Jess
 - Brining Dates this year are May 12, June 25, and August 28.
- Rachel
 - The next election will be on August 4th, 2026. It is the primary for the General Election to be held in November.
- Lorie
 - The tax roll has been finalized. We received 4% less this year, which will be made up for by the county paying delinquent taxes to us.
- Bronwyn
 - No date yet for the Neighborhood Watch meeting.

Adjourn

- The meeting was adjourned at 7:40 pm.



Rachel Mackson
Greenwood Township Clerk

GREENWOOD TOWNSHIP

LORIE FLIEGEL-TREASURER

TREASURERS STATEMENT OF ACCOUNTS AS OF FEBRUARY 28, 2026

TOWNSHIP GENERAL FUND

| | | |
|------------------------------|--|---------------------|
| General Fund | OPENING BALANCE | \$113,586.66 |
| Deposits & interest | | \$25,929.32 |
| Disbursements | | \$13,356.30 |
| | CLOSING BALANCE | \$126,159.68 |
| | | |
| ARPA Fund | OPENING BALANCE | \$3,632.19 |
| Deposits & interest | | \$0.00 |
| Disbursements | | \$0.00 |
| | CLOSING BALANCE | \$3,632.19 |
| | | |
| ARPA PENDING | OPENING BALANCE | \$6,931.95 |
| Deposits & interest | | \$0.00 |
| Disbursements | | \$0.00 |
| | CLOSING BALANCE | \$6,931.95 |
| | | |
| Fire Assessment Fund: | OPENING BALANCE | \$7,803.32 |
| Deposits & interest | | \$4,983.32 |
| Disbursements | | \$0.00 |
| | CLOSING BALANCE | \$12,786.64 |
| | | |
| Maintenance Reserve | OPENING BALANCE | \$0.00 |
| Deposits & interest | | \$0.00 |
| Disbursements | | \$0.00 |
| | CLOSING BALANCE | \$0.00 |
| | | |
| | Total Available Funds - General Fund Checking | \$149,510.46 |

ROAD MILLIAGE FUND

| | | |
|---------------------|------------------------|---------------------|
| Road Fund 1 | OPENING BALANCE | \$142,009.25 |
| Deposits & interest | | \$31,852.58 |
| Disbursements | | \$0.00 |
| | CLOSING BALANCE | \$173,861.83 |

RUBBISH ASSESSMENT ACCOUNT

| | | |
|-------------------------------|------------------------|---------------------|
| Rubbish Assessment Acc | OPENING BALANCE | \$104,345.40 |
| Deposits & interest | | \$23,786.23 |
| Disbursements | | \$34,344.09 |
| | CLOSING BALANCE | \$93,787.54 |

GREENWOOD TOWNSHIP

LORIE FLIEGEL-TREASURER

TREASURERS STATEMENT OF ACCOUNTS AS OF FEBRUARY 28, 2026

LILY LAKE ASSESSMENT ACCOUNT

| | | |
|---|---|--------------------|
| Lily Lake Assessment Account | OPENING BALANCE | \$21,264.75 |
| Deposits & interest | | \$6,822.00 |
| Disbursements | | \$1,800.00 |
| | CLOSING BALANCE | \$26,286.75 |
| | | |
| Lily Lake Assessment Contingency | OPENING BALANCE | \$3,800.00 |
| Deposits & interest | | \$0.00 |
| Disbursements | | \$0.00 |
| | CLOSING BALANCE | \$3,800.00 |
| | | |
| Lily Lake Assessment Sonar Reserve | OPENING BALANCE | \$5,700.00 |
| Deposits & interest | | \$0.00 |
| Disbursements | | \$0.00 |
| | CLOSING BALANCE | \$5,700.00 |
| | | |
| | Total Available Funds - Lily Lake Checking | \$35,786.75 |

TOWNSHIP CD ACCOUNTS

| | | |
|---------------------------------|------------------------|---------------------|
| AAA Credit Union CD 8000 | CURRENT BALANCE | \$40,100.00 |
| matures 08/01/26 | | |
| Huntington Bank CD 9110 | CURRENT BALANCE | \$32,154.55 |
| matures 05/31/26 | | |
| Huntington Bank CD 6731 | CURRENT BALANCE | \$42,581.29 |
| matures 01/06/27 | | |
| Isabella Bank CD | CURRENT BALANCE | \$62,488.44 |
| matures 09/29/26 | | |
| | Total CD Funds | \$177,324.28 |

BILLS PAID - CHECK REGISTER REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY - MARCH 11, 2026

| Check Date | Bank | Check | Module | Vendor | Vendor Name | Description | Amount |
|--|------|-------|--------|-----------|-----------------------------|-------------------------------------|-----------|
| Bank GEN GENERAL FUND CHECKING | | | | | | | |
| 03/12/2026 | GEN | DD327 | HRMS | 001 | BROWNWYN ASPLUND | | 311.16 |
| 03/12/2026 | GEN | DD328 | HRMS | 026 | JANICE BOHLINGER | | 261.82 |
| 03/12/2026 | GEN | DD329 | HRMS | 003 | LESA BOSHEARS | | 203.17 |
| 03/12/2026 | GEN | DD330 | HRMS | 032 | LORIE FLIEGEL | | 1,069.90 |
| 03/12/2026 | GEN | DD331 | HRMS | 007 | GAIL GARRITY | | 386.68 |
| 03/12/2026 | GEN | DD332 | HRMS | 008 | RANDALL GORSKI | | 33.24 |
| 03/12/2026 | GEN | DD333 | HRMS | 011 | NANCY HOUSE | | 141.30 |
| 03/12/2026 | GEN | DD334 | HRMS | 014 | RACHEL MACKSON | | 1,025.82 |
| 03/12/2026 | GEN | DD335 | HRMS | 015 | JESSE J MCCLAUGHRY | | 843.69 |
| 03/12/2026 | GEN | DD336 | HRMS | 023 | TINA M WRIGHT | | 1,095.40 |
| 03/12/2026 | GEN | 3261 | HRMS | 009 | JAMES GROSS | | 455.61 |
| 03/11/2026 | GEN | 3262 | AP | MISC | ALYSSA SANT | HALL REFUND SANT | 150.00 |
| 03/11/2026 | GEN | 3263 | AP | 061 | CONS ENERGY CO | STREET LIGHT | 54.48 |
| 03/11/2026 | GEN | 3264 | AP | 061 | CONS ENERGY CO | TH ELECTRIC | 119.45 |
| 03/11/2026 | GEN | 3265 | AP | 061 | CONS ENERGY CO | LED STREET LIGHTS | 53.85 |
| 03/11/2026 | GEN | 3266 | AP | MISC | COURTNEY LEARY | HALL REFUND LEARY | 150.00 |
| 03/11/2026 | GEN | 3267 | AP | MISC | COURTNEY LEARY | HALL REFUND LEARY | 0.00 |
| 03/11/2026 | GEN | 3268 | AP | CUSTOM HE | CUSTOM HEATING & PLUMBING | CHECK ON HEATER | 224.00 |
| 03/11/2026 | GEN | 3269 | AP | 090 | FAHEY SCHULTZ BURZYCH RHODE | WORKING ON ASSESSMENT | 292.00 |
| 03/11/2026 | GEN | 3270 | AP | 140 | ISABELLA BK & TRUST | ADOBE | 104.72 |
| 03/11/2026 | GEN | 3271 | AP | CENTRAL M | CENTRAL MICHIGAN ASSESSING | 2025 CHANGE NOTICES | 2,355.88 |
| 03/11/2026 | GEN | 3272 | AP | 090 | FAHEY SCHULTZ BURZYCH RHODE | WORKING ON ASSESSMENT | 380.00 |
| 03/11/2026 | GEN | 3273 | AP | 051 | CLARE COUNTY CLEAVER | BOR AD | 60.50 |
| 03/11/2026 | GEN | 3274 | AP | ARTSY | ARTSY LANDSCAPING | MOWING | 495.00 |
| 03/11/2026 | GEN | 3275 | AP | 055 | CLARE COUNTY TREASURER | ADMIN FEE ADJUSTMENT - COUNTY TREAS | 4.56 |
| Total GEN: | | | | | | | |
| (1 Checks Voided) | | | | | | | |
| Total of 24 Disbursements: | | | | | | | 10,272.23 |
| Bank RUBB RUBBISH FUND CHECKING | | | | | | | |
| 02/13/2026 | RUBB | 1212 | AP | GFL | GFL ENVIRONMENTAL | RUBBISH MARCH - MAY 2026 | 34,344.09 |
| Total RUBB: | | | | | | | |
| (0 Checks Voided) | | | | | | | |
| Total of 1 Disbursements: | | | | | | | 34,344.09 |
| (1 Checks Voided) | | | | | | | |
| Total of 25 Disbursements: | | | | | | | 44,616.32 |



| GL Number | Description | 25-26 Original Budget | 25-26 Amended Budget | 25-26 Activity | 25-26 % Budget Used |
|---|----------------------------------|--------------------------|-------------------------|-------------------|------------------------|
| Fund: 101 GEN FUND | | | | | |
| 000 | | | | | |
| 101-000-206.000 | FIRE ASSESSMENT REVENUE | 24,940 | 20,696 | 20,696 | 100.00 |
| 101-000-206.412 | DELINQUENT FIRE ASSESSMENT | 0 | 4,304 | 0 | 0.00 |
| 101-000-402.000 | CURRENT PROPERTY TAXES | 53,000 | 50,460 | 50,460 | 100.00 |
| 101-000-404.000 | SUMMER TAX COLLECTION | 3,105 | 3,125 | 3,125 | 100.00 |
| 101-000-412.000 | DELINQUENT TAXES | 3,820 | 4,872 | 22 | 0.45 |
| 101-000-423.000 | SWAMPLAND TAX | 1,491 | 1,532 | 1,532 | 100.00 |
| 101-000-445.000 | PROPERTY TAX PENALTIES AND INTER | 450 | 281 | 281 | 100.00 |
| 101-000-447.000 | PROPERTY ADMINISTRATION FEE | 15,078 | 13,457 | 13,452 | 99.96 |
| 101-000-447.412 | DELINQUENT PROPTY ADMIN FEE | 0 | 1,956 | 0 | 0.00 |
| 101-000-477.000 | CABLE FRANCHISE FEE | 9,912 | 8,943 | 8,943 | 100.00 |
| 101-000-480.000 | LAND DIVISION FEES | 100 | 290 | 290 | 100.00 |
| 101-000-574.000 | STATE SHARED REVENUES | 118,536 | 121,847 | 121,847 | 100.00 |
| 101-000-604.000 | CEMETERY FEES | 1,400 | 1,675 | 1,675 | 100.00 |
| 101-000-665.000 | INTEREST REVENUE | 6,993 | 6,511 | 6,511 | 100.00 |
| 101-000-667.000 | HALL RENTAL | 1,435 | 1,250 | 1,250 | 100.00 |
| 101-000-676.000 | ELECTION REIMBURSEMENTS | 100 | 7,765 | 7,765 | 100.00 |
| 101-000-680.000 | FROM ARPA RESERVES | 6,370 | 8,794 | 0 | 0.00 |
| Total 000: | | 246,730 | 257,758 | 237,849 | 92.28 |
| 101 | | | | | |
| 101 | TOWNSHIP BOARD | 31,321 | 27,657 | 26,069 | 94.26 |
| Total 101: | | (31,321) | (27,657) | (26,069) | 94.26 |
| 171 | | | | | |
| 171 | SUPERVISOR | 12,024 | 11,373 | 9,755 | 85.77 |
| Total 171: | | (12,024) | (11,373) | (9,755) | 85.77 |
| 214 | | | | | |
| 214 | CONTINGENCY | 3,672 | 0 | 0 | 0.00 |
| Total 214: | | (3,672) | 0 | 0 | 0.00 |
| 215 | | | | | |
| 215 | CLERK | 21,403 | 20,054 | 17,859 | 89.05 |
| Total 215: | | (21,403) | (20,054) | (17,859) | 89.05 |
| 223 | | | | | |
| 223 | ACCOUNTING/AUDIT | 5,500 | 6,800 | 6,800 | 100.00 |
| Total 223: | | (5,500) | (6,800) | (6,800) | 100.00 |
| 247 | | | | | |
| 247 | BOARD OF REVIEW | 5,129 | 2,376 | 683 | 28.75 |
| Total 247: | | (5,129) | (2,376) | (683) | 28.75 |
| 253 | | | | | |
| 253 | TREASURER | 25,411 | 22,595 | 19,815 | 87.70 |
| Total 253: | | (25,411) | (22,595) | (19,815) | 87.70 |
| 257 | | | | | |
| 257 | ASSESSOR | 17,236 | 17,236 | 14,805 | 85.90 |
| Total 257: | | (17,236) | (17,236) | (14,805) | 85.90 |
| 262 | | | | | |
| 262 | ELECTIONS | 4,030 | 9,299 | 8,999 | 96.77 |
| Total 262: | | (4,030) | (9,299) | (8,999) | 96.77 |
| 265 | | | | | |
| 265 | TOWNSHIP HALL | 17,875 | 24,382 | 23,494 | 96.36 |
| Total 265: | | (17,875) | (24,382) | (23,494) | 96.36 |
| 266 | | | | | |
| 266 | ATTORNEY | 2,000 | 2,000 | 672 | 33.60 |
| Total 266: | | (2,000) | (2,000) | (672) | 33.60 |
| 301 | | | | | |
| 301 | SHERIFF | 6,000 | 5,000 | 5,000 | 100.00 |
| Total 301: | | (6,000) | (5,000) | (5,000) | 100.00 |
| Total 301: 11.26 Approved Minutes - Regular Meeting | | (6,000) | (5,000) | (5,000) | 100.00 |



| GL Number | Description | original | 25-26 Budget | Amended | 25-26 Budget | 25-26 Activity | % Budget | 25-26 Used |
|-----------------------------|-----------------------------------|----------|-----------------|---------|-----------------|-------------------|----------|---------------|
| Fund: 101 GEN FUND | | | | | | | | |
| 336 | | | | | | | | |
| 336 | FIRE | | 54,843 | | 53,843 | 53,843 | | 100.00 |
| | Total 336: | | (54,843) | | (53,843) | (53,843) | | 100.00 |
| 446 | | | | | | | | |
| 446 | ROADS AND ST LIGHTS | | 1,800 | | 1,400 | 1,388 | | 99.14 |
| | Total 446: | | (1,800) | | (1,400) | (1,388) | | 99.14 |
| 450 | | | | | | | | |
| 450 | ROAD IMPROVEMENTS | | 9,370 | | 4,155 | 4,155 | | 100.00 |
| | Total 450: | | (9,370) | | (4,155) | (4,155) | | 100.00 |
| 567 | | | | | | | | |
| 567 | CEMETERY | | 10,710 | | 11,971 | 9,695 | | 80.99 |
| | Total 567: | | (10,710) | | (11,971) | (9,695) | | 80.99 |
| 601 | | | | | | | | |
| 601 | MAINTENANCE RESERVE | | 10,000 | | 10,000 | 9,904 | | 99.04 |
| | Total 601: | | (10,000) | | (10,000) | (9,904) | | 99.04 |
| 906 | | | | | | | | |
| 906 | INSURANCE/BONDS | | 8,406 | | 8,499 | 8,499 | | 100.00 |
| | Total 906: | | (8,406) | | (8,499) | (8,499) | | 100.00 |
| Fund 101 - GEN FUND: | | | | | | | | |
| | TOTAL ESTIMATED REVENUES | | 246,730 | | 257,758 | 237,849 | | 92.28 |
| | TOTAL APPROPRIATIONS | | 246,730 | | 238,640 | 221,435 | | 92.79 |
| | NET OF REVENUES & APPROPRIATIONS: | | 0 | | 19,118 | 16,414 | | |
| | BEG. FUND BALANCE | | 316,460 | | 316,460 | 316,460 | | 316,460.13 |
| | END FUND BALANCE | | 316,460 | | 335,578 | 332,874 | | 308,283.51 |



| GL Number | Description | original | 25-26 Budget | Amended Budget | 25-26 Activity | % Budget Used | 25-26 |
|--|--------------------------------|----------|--------------|----------------|----------------|---------------|------------|
| Fund: 204 ROAD IMPROVEMENT FUND | | | | | | | |
| 000 | | | | | | | |
| 204-000-401.000 | CURRENT PROPERTY TAXES | | 109,673 | 108,469 | 108,469 | | 100.00 |
| 204-000-405.000 | METRO & COMM STAB | | 5,534 | 5,412 | 5,412 | | 100.00 |
| 204-000-412.000 | DELINQUENT TAXES | | 9,323 | 11,892 | 0 | | 0.00 |
| 204-000-573.000 | LOCAL COMM STABILIZATION SHARE | | 0 | 310 | 310 | | 100.00 |
| 204-000-665.000 | INTEREST REVENUE | | 344 | 275 | 275 | | 100.00 |
| Total 000: | | | 124,874 | 126,358 | 114,466 | | 90.59 |
| 446 | | | | | | | |
| 446 | ROADS AND ST LIGHTS | | 86,800 | 57,132 | 57,132 | | 100.00 |
| Total 446: | | | (86,800) | (57,132) | (57,132) | | 100.00 |
| Fund 204 - ROAD IMPROVEMENT FUND: | | | | | | | |
| TOTAL ESTIMATED REVENUES | | | 124,874 | 126,358 | 114,466 | | 90.59 |
| TOTAL APPROPRIATIONS | | | 86,800 | 57,132 | 57,132 | | 100.00 |
| NET OF REVENUES & APPROPRIATIONS: | | | 38,074 | 69,226 | 57,334 | | |
| BEG. FUND BALANCE | | | 190,381 | 190,381 | 190,381 | | 190,380.57 |
| END FUND BALANCE | | | 228,455 | 259,607 | 247,715 | | 189,780.57 |



| GL Number | Description | original | 25-26 Budget | Amended | 25-26 Budget | 25-26 Activity | % Budget | 25-26 Used |
|---|----------------------------|----------|-----------------|---------|-----------------|-------------------|----------|---------------|
| Fund: 220 LILY LAKE IMPROVEMENT FUND | | | | | | | | |
| 000 | | | | | | | | |
| 220-000-412.001 | DELINQUENT ASSESSMENTS | | 3,063 | | 4,184 | 0 | | 0.00 |
| 220-000-451.000 | SPECIAL ASSESSMENT REVENUE | | 38,294 | | 37,607 | 37,607 | | 100.00 |
| Total 000: | | | 41,357 | | 41,791 | 37,607 | | 89.99 |
| 570 | | | | | | | | |
| 570 | LILY LAKE | | 31,700 | | 29,901 | 28,901 | | 96.66 |
| Total 570: | | | (31,700) | | (29,901) | (28,901) | | 96.66 |
| Fund 220 - LILY LAKE IMPROVEMENT FUND: | | | | | | | | |
| TOTAL ESTIMATED REVENUES | | | 41,357 | | 41,791 | 37,607 | | 89.99 |
| TOTAL APPROPRIATIONS | | | 31,700 | | 29,901 | 28,901 | | 96.66 |
| NET OF REVENUES & APPROPRIATIONS: | | | 9,657 | | 11,890 | 8,706 | | |
| BEG. FUND BALANCE | | | 26,340 | | 26,340 | 26,340 | | 26,340.38 |
| END FUND BALANCE | | | 35,997 | | 38,230 | 35,046 | | 25,940.38 |



| GL Number | Description | original | 25-26 Budget | Amended | 25-26 Budget | 25-26 Activity | % Budget | 25-26 Used |
|--|----------------------------|----------|-----------------|---------|-----------------|-------------------|----------|---------------|
| Fund: 226 RUBBISH COLLECTION FUND | | | | | | | | |
| 000 | | | | | | | | |
| 226-000-412.001 | DELINQUENT ASSESSMENTS | | 23,533 | | 25,164 | 0 | | 0.00 |
| 226-000-451.000 | SPECIAL ASSESSMENT REVENUE | | 134,755 | | 132,254 | 132,254 | | 100.00 |
| 226-000-665.000 | INTEREST REVENUE | | 266 | | 266 | 214 | | 80.45 |
| Total 000: | | | 158,554 | | 157,684 | 132,468 | | 84.01 |
| 528 | | | | | | | | |
| 528 | RUBBISH | | 150,300 | | 139,376 | 139,307 | | 99.95 |
| Total 528: | | | (150,300) | | (139,376) | (139,307) | | 99.95 |
| Fund 226 - RUBBISH COLLECTION FUND: | | | | | | | | |
| TOTAL ESTIMATED REVENUES | | | 158,554 | | 157,684 | 132,468 | | 84.01 |
| TOTAL APPROPRIATIONS | | | 150,300 | | 139,376 | 139,307 | | 99.95 |
| NET OF REVENUES & APPROPRIATIONS: | | | 8,254 | | 18,308 | (6,839) | | |
| BEG. FUND BALANCE | | | 175,467 | | 175,467 | 175,467 | | 175,466.63 |
| END FUND BALANCE | | | 183,721 | | 193,775 | 168,628 | | 174,991.93 |
| Report Totals: | | | | | | | | |
| TOTAL ESTIMATED REVENUES - ALL FUNDS | | | 571,515 | | 583,591 | 522,390 | | 89.51 |
| TOTAL APPROPRIATIONS - ALL FUNDS | | | 515,530 | | 465,049 | 446,775 | | 96.07 |
| NET OF REVENUES & APPROPRIATIONS: | | | 55,985 | | 118,542 | 75,615 | | |
| BEG. FUND BALANCE - ALL FUNDS | | | 708,648 | | 708,648 | 708,648 | | 708,647.71 |
| END FUND BALANCE - ALL FUNDS | | | 764,633 | | 827,190 | 784,263 | | 698,996.38 |

2026-2027 Model¹ County Agreement

CLEAR FORM

This template may be filled out by parties to an agreement, or parties may create their own agreement as long as statutorily-required information is included in it. Citations are to the linked document, which provides additional information, if needed.

[Early Voting \(EV\) County Agreement Instructions](#)

1. Name of county conducting early voting: Clare County

2. Name of each participating municipality and number of precincts in each municipality:

| | Name of municipality | Number of precincts in municipality |
|----|----------------------|-------------------------------------|
| 1 | Arthur Township | 1 |
| 2 | City of Clare | 1 |
| 3 | Franklin Township | 1 |
| 4 | Freeman Township | 1 |
| 5 | Frost Township | 1 |
| 6 | Garfield Township | 1 |
| 7 | Grant Township | 1 |
| 8 | Greenwood Township | 1 |
| 9 | Hamilton Township | 1 |
| 10 | City of Harrison | 1 |
| 11 | Hatton Township | 1 |
| 12 | Hayes Township | 2 |
| 13 | Lincoln Township | 1 |
| 14 | Redding Township | 1 |
| 15 | Sheridan Township | 1 |
| 16 | Summerfield Township | 1 |
| 17 | Surrey Township | 1 |
| 18 | Winterfield Township | 1 |
| 19 | | |
| 20 | | |

3. The following **coordinator** of the joint early voting site will be responsible for organizing and monitoring the administrative requirements, including staffing, of early voting for the participating municipalities. (see 4.1) Lori Mott

a. Optional: If the coordinator becomes unavailable, the following **backup coordinator** will become coordinator. (If municipality names a backup coordinator, they do not need to resubmit the agreement if the backup coordinator becomes the coordinator) (see 4.2)

Stacy Pechacek

¹ The Bureau of Elections has published this Model Agreement for a joint early voting site, as required by MCL 168.720c. Jurisdictions may add, remove, or modify language in this Agreement and should consult their own counsel in developing and signing any agreement regarding a joint early voting site.

4. The following **QVF controller** will serve as the Qualified Voter File (QVF) administrator of early voting information within the QVF. The controller's duties will involve setting up the necessary voting regions, user access, and application access needed for the sites designated in the Agreement. (see 5.1) Pam Withord

5. The process for determining the number of **early voting sites** needed, and the process for determining location of each early voting site

County Clerk will choose a central location, The County Courthouse, located in the county seat of Harrison, Michigan

6. **Early voting days and hours** on the required 9 days and any additional days and hours will be approved in the following way. (see 8.1-8.3)

The required 9-days will be open from 9:00 a.m. - 5:00 p.m.

7. The **communication strategy** for informing electors of the opportunity for early voting and for publicizing the locations, days, and hours of early voting and which city or township will be served by each site will be as follows. (see 9.1)

The County Clerk will mail each voter a postcard notifying each of them of the early voting site for all early voting in each of the years early voting is required, post notices in two places at the courthouse, post on the County website, publish notices in both newspapers located in the County and ask participating jurisdictions to post at their physical site and on their websites, if available

8. **If information to SOS** on early voting site locations, days, and hours will be entered into QVF, enter "QVF." If information will be provided in a different way, the description of that method follows. (see 17.1)

QVF

9. **Budget, cost sharing, and chargeback** procedures that will be used. (see 10.1)

The County Administrator has distributed the actual costs for early voting and ballot programming and that cost will be passed back to the townships/cities at a rate of \$8,640 per election divided between all participating jurisdictions for election consolidation and \$5,000 for ballot programming per election divided between all participating jurisdictions.

10. The number of **tabulators and early voting poll books** will be determined in the following way.

To be determined by the County Clerk based on prior participation with a minimum of 1 tabulator and early voting poll book and a maximum of 2 tabulators and early voting poll books.

They will be provided by the following municipality/municipalities. (see 12.1-12.3)

| Name of municipality | Number of tabulators provided | Number of electronic pollbooks provided |
|----------------------|-------------------------------|---|
| County of Clare | 2 | 2 |
| | | |
| | | |
| | | |

| Name of municipality | Number of tabulators provided | Number of electronic pollbooks provided |
|----------------------|-------------------------------|---|
| N/A | N/A | N/A |
| | | |
| | | |
| | | |
| | | |
| | | |

11. **Testing of equipment** will be done by the following board of election commissioners. (see 12.1.3) Clare County Election Commission

12. The following **clerk** will be responsible for ensuring the early voting pollbook is set up and able to be used at early voting sites covered under the agreement. (see 12.2)

Lori Mott

13. The **supervision and staffing** at each EV site on each day of EV will be included in Appendix B. (see 11.1-11.3)

14. **Canvass of EV returns on Election Day** will be completed by a receiving board appointed as follows. (see 14.1-14.2)

Appointed by the Clare County Election Commission.

Results will be reported to the county clerk as follows.

Results will be delivered to the County Clerk on Election Night after 8:00 p.m.

15. **Withdrawal** from the agreement will take place in the following way. (see 19.1-19.4)

Written notice.

16. The termination date of the agreement is as follows. If not specified, the agreement covers all statewide and federal elections, and any other elections specified in the agreement, for 2026-2027. The agreement may specify that it has no fixed termination date. (see 18.1-18.2)

Lori Mott, Clare County Clerk

Print name of County Clerk

Signature of Clerk

Date

Janice LaRose, Arthur Township Clerk

Print name of Municipal Clerk 1

Signature of Municipal Clerk 1

Date

Diane Lyon, City of Clare Clerk

Print name of Municipal Clerk 2

Signature of Municipal Clerk 2

Date

Shelly Schultz, Franklin Township Clerk

| | | |
|---------------------------------|--------------------------------|------|
| Print name of Municipal Clerk 3 | Signature of Municipal Clerk 3 | Date |
|---------------------------------|--------------------------------|------|

Cindy LaFave, Freeman Township Clerk

| | | |
|---------------------------------|--------------------------------|------|
| Print name of Municipal Clerk 4 | Signature of Municipal Clerk 4 | Date |
|---------------------------------|--------------------------------|------|

Joan Rattray, Frost Township Clerk

| | | |
|---------------------------------|--------------------------------|------|
| Print name of Municipal Clerk 5 | Signature of Municipal Clerk 5 | Date |
|---------------------------------|--------------------------------|------|

Denise Hicks, Garfield Township Clerk

| | | |
|---------------------------------|--------------------------------|------|
| Print name of Municipal Clerk 6 | Signature of Municipal Clerk 6 | Date |
|---------------------------------|--------------------------------|------|

Tammy Teall, Grant Township Clerk

| | | |
|---------------------------------|--------------------------------|------|
| Print name of Municipal Clerk 7 | Signature of Municipal Clerk 7 | Date |
|---------------------------------|--------------------------------|------|

Rachel Mackson, Greenwood Township Clerk

| | | |
|---------------------------------|--------------------------------|------|
| Print name of Municipal Clerk 8 | Signature of Municipal Clerk 8 | Date |
|---------------------------------|--------------------------------|------|

Andrea Wallace, Hamilton Township Clerk

| | | |
|---------------------------------|--------------------------------|------|
| Print name of Municipal Clerk 9 | Signature of Municipal Clerk 9 | Date |
|---------------------------------|--------------------------------|------|

Kathy Maharas, City of Harrison Clerk

| | | |
|----------------------------------|---------------------------------|------|
| Print name of Municipal Clerk 10 | Signature of Municipal Clerk 10 | Date |
|----------------------------------|---------------------------------|------|

Linda McClain, Hatton Township Clerk

| | | |
|----------------------------------|---------------------------------|------|
| Print name of Municipal Clerk 11 | Signature of Municipal Clerk 11 | Date |
|----------------------------------|---------------------------------|------|

Deb Hoyt, Hayes Township Clerk

| | | |
|----------------------------------|---------------------------------|------|
| Print name of Municipal Clerk 12 | Signature of Municipal Clerk 12 | Date |
|----------------------------------|---------------------------------|------|

Carol Majewski, Lincoln Township Clerk

| | | |
|----------------------------------|---------------------------------|------|
| Print name of Municipal Clerk 13 | Signature of Municipal Clerk 13 | Date |
|----------------------------------|---------------------------------|------|

Brooke Daniels, Redding Township Clerk

| | | |
|----------------------------------|---------------------------------|------|
| Print name of Municipal Clerk 14 | Signature of Municipal Clerk 14 | Date |
|----------------------------------|---------------------------------|------|

Raquel Brown, Sheridan Township Clerk

| | | |
|----------------------------------|---------------------------------|------|
| Print name of Municipal Clerk 15 | Signature of Municipal Clerk 15 | Date |
|----------------------------------|---------------------------------|------|

Jackie Hall, Summerfield Township Clerk

| | | |
|----------------------------------|---------------------------------|------|
| Print name of Municipal Clerk 16 | Signature of Municipal Clerk 16 | Date |
|----------------------------------|---------------------------------|------|

Glenna Bradbury, Surrey Township Clerk

| | | |
|----------------------------------|---------------------------------|------|
| Print name of Municipal Clerk 17 | Signature of Municipal Clerk 17 | Date |
|----------------------------------|---------------------------------|------|

Dianna Powell-Reid, Winterfield Township

| | | |
|----------------------------------|---------------------------------|------|
| Print name of Municipal Clerk 18 | Signature of Municipal Clerk 18 | Date |
|----------------------------------|---------------------------------|------|

| | | |
|----------------------------------|---------------------------------|------|
| Print name of Municipal Clerk 19 | Signature of Municipal Clerk 19 | Date |
|----------------------------------|---------------------------------|------|

| | | |
|----------------------------------|---------------------------------|------|
| Print name of Municipal Clerk 20 | Signature of Municipal Clerk 20 | Date |
|----------------------------------|---------------------------------|------|

Appendix A: Early Voting Plan

No later than April 6, 2026 (120 days before the first statewide or federal election in each even numbered year), the coordinator is responsible for ensuring an Early Voting Plan, covering the parties to the County Agreement, is filed with the county clerk of the county.

Not less than 45 days before the election, the coordinator will be responsible for providing the Secretary of State any changes made since a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for any joint early voting site operated by the participating county and municipalities. This ensures that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

Plan Coverage: County Agreement

Coordinator of County Agreement:

| Name of Coordinator | Position | Email address | Phone number |
|---------------------|--------------------|------------------|--------------|
| Lori Mott | Clare County Clerk | mottl@clareconet | 989-539-7131 |

County:

| Name of County | Clerk of County |
|----------------|-----------------|
| Clare County | Lori Mott |

Municipality 1:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Arthur Township | Janice LaRose | 1 | 525 |

Municipality 2:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| City of Clare | Diane Lyon | 1 | 2464 |

Municipality 3:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Franklin Township | Shelly Schultz | 1 | 749 |

Municipality 4:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Freeman Township | Cidy LaFave | 1 | 1174 |

Municipality 5:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Frost Township | Joan Rattray | 1 | 1025 |

Municipality 6:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Garfield Township | Denise Hicks | 1 | 1814 |

Municipality 7:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Grant Township | Tammy Teall | 1 | 2605 |

Municipality 8:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Greenwood Township | Rachel Mackson | 1 | 1032 |

Municipality 9:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Hamilton Township | Andrea Wallace | 1 | 1671 |

Municipality 10:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| City of Harrison | Kathy Maharas | 1 | 1659 |

Municipality 11:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Hatton Township | Linda McClain | 1 | 783 |

Municipality 12:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Hayes Township | Deb Hoyt | 2 | 4413 |

Municipality 13:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Lincoln Township | Carol Majewski | 1 | 1692 |

Municipality 14:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Redding Township | Brooke Daniels | 1 | 539 |

Municipality 15:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Sheridan Township | Raquel Brown | 1 | 834 |

Municipality 16:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Summerfield Township | Jackie Hall | 1 | 442 |

Municipality 17:

| | | | |
|----------------------|-----------------------|-------------------------------------|---|
| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
| Surrey Township | Glenna Bradbury | 1 | 3200 |

Municipality 18:

| | | | |
|----------------------|-----------------------|-------------------------------------|---|
| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
| Winterfield Township | Dianna Powell-Reid | 1 | 431 |

Municipality 19:

| | | | |
|----------------------|-----------------------|-------------------------------------|---|
| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
| | | | |

Municipality 20:

| | | | |
|----------------------|-----------------------|-------------------------------------|---|
| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
| | | | |

Early Voting Location Information:

| | Early voting site #1 | Early voting site #2 | Early voting site #3 |
|--|---------------------------------------|----------------------|----------------------|
| Location and address of site | 225 W. Main St. Harrison, MI 48625 | | |
| Municipalities served at site | 18 | | |
| Number of Election Workers at site | 8 | | |
| Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N) | Yes | | |
| Hours for 9 days of Constitutionally-required early voting | 9:00 a.m. - 5:00 p.m. | | |
| How many (if any) additional days of early voting will be provided at this site? | 0 | | |
| Will early voting be offered on the Monday before Election Day? | No | | |
| Hours for any additional days of early voting | N/A | | |

| | Early voting site #1 | Early voting site #2 | Early voting site #3 |
|--|----------------------|----------------------|----------------------|
| Is this site ADA compliant? | Yes | | |
| In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations? | Yes | | |

| | Early voting site #4 | Early voting site #5 | Early voting site #6 |
|--|----------------------|----------------------|----------------------|
| Location and address of site | | | |
| Municipalities served at site | | | |
| Number of Election Workers at site | | | |
| Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N) | | | |
| Hours for 9 days of Constitutionally-required early voting | | | |
| How many (if any) additional days of early voting will be provided at this site? | | | |
| Will early voting be offered on the Monday before Election Day? | | | |
| Hours for any additional days of early voting | | | |
| Is this site ADA compliant? | | | |

| | Early voting site #4 | Early voting site #5 | Early voting site #6 |
|--|----------------------|----------------------|----------------------|
| In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations? | | | |

Early Voting Equipment Information:

| | Early voting site #1 | Early voting site #2 | Early voting site #3 |
|---|----------------------------------|----------------------|----------------------|
| Number of tabulators at site | 2 | | |
| Municipality responsible for providing tabulators | Clare County | | |
| Number of early voting poll book laptops | 2 | | |
| Municipality responsible for providing early voting poll book laptops | Clare County | | |
| Clerk responsible for taking necessary steps to set up the early voting poll book laptops | Lori Mott | | |
| Board of election commissioners responsible for testing equipment | Clare County Election Commission | | |

| | Early voting site #4 | Early voting site #5 | Early voting site #6 |
|---|----------------------|----------------------|----------------------|
| Number of tabulators at site | | | |
| Municipality responsible for providing tabulators | | | |
| Number of early voting poll book laptops | | | |

| | Early voting site #4 | Early voting site #5 | Early voting site #6 |
|---|----------------------|----------------------|----------------------|
| Municipality responsible for providing early voting poll book laptops | | | |
| Clerk responsible for taking necessary steps to set up the early voting poll book laptops | | | |
| Board of election commissioners responsible for testing equipment | | | |

Describe the communication strategy for informing electors of their opportunity for early voting:

County Clerk will mail a postcard to each registered voter in Clare County, publish a notice in both newspapers within Clare County, post a notice at 2 locations visible to the public at the Clare County Courthouse, post dates and times of early voting on the Clare County Website and ask all participating jurisdictions to post a physical notice at their township/city and post on their website if one exists.

Appendix B: Site Supervisors

EV Site #1

| Early voting days | Supervisor info (Number of supervisor(s) and names, if available) | Staffing info (Number of staff and assignments, if available) |
|-------------------|---|---|
| Day 1 | Christina Chartier | 7 |
| Day 2 | Christina Chartier | 7 |
| Day 3 | Christina Chartier | 7 |
| Day 4 | Christina Chartier | 7 |
| Day 5 | Christina Chartier | 7 |
| Day 6 | Christina Chartier | 7 |
| Day 7 | Christina Chartier | 7 |
| Day 8 | Christina Chartier | 7 |
| Day 9 | Christina Chartier | 7 |
| Monday | N/A | N/A |

EV Site #2

| Early voting days | Supervisor info (Number of supervisor(s) and names, if available) | Staffing info (Number of staff and assignments, if available) |
|-------------------|---|---|
| Day 1 | N/A | N/A |
| Day 2 | | |
| Day 3 | | |
| Day 4 | | |
| Day 5 | | |
| Day 6 | | |
| Day 7 | | |
| Day 8 | | |
| Day 9 | | |
| Monday | | |

EV Site #3

| Early voting days | Supervisor info (Number of supervisor(s) and names, if available) | Staffing info (Number of staff and assignments, if available) |
|-------------------|---|---|
| Day 1 | N/A | N/A |
| Day 2 | | |
| Day 3 | | |
| Day 4 | | |
| Day 5 | | |
| Day 6 | | |
| Day 7 | | |
| Day 8 | | |
| Day 9 | | |
| Monday | | |

EV Site #4

| Early voting days | Supervisor info (Number of supervisor(s) and names, if available) | Staffing info (Number of staff and assignments, if available) |
|-------------------|---|---|
| Day 1 | N/A | N/A |
| Day 2 | | |
| Day 3 | | |
| Day 4 | | |
| Day 5 | | |
| Day 6 | | |
| Day 7 | | |
| Day 8 | | |
| Day 9 | | |
| Monday | | |

EV Site #5

| Early voting days | Supervisor info (Number of supervisor(s) and names, if available) | Staffing info (Number of staff and assignments, if available) |
|-------------------|---|---|
| Day 1 | N/A | N/A |
| Day 2 | | |
| Day 3 | | |
| Day 4 | | |
| Day 5 | | |
| Day 6 | | |
| Day 7 | | |
| Day 8 | | |
| Day 9 | | |
| Monday | | |

EV Site #6

| Early voting days | Supervisor info (Number of supervisor(s) and names, if available) | Staffing info (Number of staff and assignments, if available) |
|-------------------|---|---|
| Day 1 | N/A | N/A |
| Day 2 | | |
| Day 3 | | |
| Day 4 | | |
| Day 5 | | |
| Day 6 | | |
| Day 7 | | |
| Day 8 | | |
| Day 9 | | |
| Monday | | |



From: Angela Kellogg <editor@clarecountycleaver.net>
Sent: Monday, March 9, 2026 10:04 PM
To: clerk@greentownship.org
Subject: RE: Quote for assessment letter mailing

Hi Rachel,

The only piece of this we would be able to do is the 1220-piece printing and the envelopes. We don't do any mail presort or mail prep. Our print job would be \$448 and I can quote out the envelopes too if you want me to. Overall, this is a good quote though I do appreciate you want to print locally and the township has always printed with us with we are very grateful. Let me know if you want to pursue us doing part of this for you.

Angela

Angela Kellogg-Henry
Editor/Publisher
Clare County Cleaver
P O Box 436
183 W. Main Street
Harrison MI 48625
www.clarecountycleaver.net
989-539-7496
Content and ad deadline Monday by 5 p.m. each week

From: Greenwood Township <clerk@greentownship.org>
Sent: Monday, March 9, 2026 4:21 PM
To: Beth Detzler <office@clarecountycleaver.net>
Subject: Quote for assessment letter mailing

Hey, is there anyway we could get a quote from you guys on this? Our meeting is Wednesday I know it's a bit last-minute but we prefer to use someone local.

Kind Regards,
Rachel Mackson
Greenwood Township Clerk

clerk@greentownship.org
(989) 572-0456