



Proposed Minutes – Regular Meeting July 8, 2026

Call to Order

- The meeting began at 7 pm.

Pledge of Allegiance

Roll Call

- Roll Call was taken with Jess McClaughry, Rachel Mackson, Gail Garrity, Bronwyn Asplund, and Lorie Fliegel in attendance. There were 11 visitors in attendance.

Agenda

- Motion made by Jess McClaughry, seconded by Bronwyn Asplund, to approve the agenda as presented.
✓ Motion approved by all Board members present.

Treasurer's Report

- Statement of Accounts
 - Motion made by Jess McClaughry, seconded by Bronwyn Asplund, to approve the Statement of Accounts as presented.
✓ Motion approved by all Board members present.

Minutes

- Regular Meeting 6.10.26 and Election Commission Meeting 6.19.26.
 - Motion made by Jess McClaughry, seconded by Bronwyn Asplund, to approve the Regular Meeting 6.10.26 and Election Commission Meeting 6.19.26 as presented.
✓ Motion approved by all Board members present.

Township Disbursements

- Invoices and Bills
 - Rachel discovered new report options that show more detail about bills paid by credit card. The bills paid report will now have 2 sections, 1 for bills and 1 for payroll.
 - Motion made by Jess McClaughry, seconded by Bronwyn Asplund, to approve the Bills as presented.
✓ Motion approved by all Board members present.
- Budget Report
 - Motion made by Jess McClaughry, seconded by Bronwyn Asplund, to increase the insurance budget to match the current premium amount.
✓ Motion approved by all Board members present.

Community Services: Five-minute time limit per person

- Library – Nancy House
 - For more activities, please go to the library website, [Harrison District Library \(hdl.org\)](http://HarrisonDistrictLibrary(hdl.org)), or the [Facebook](#) page. See flyer below.
 - There is an active seed library. What is a seed library, you ask? You can stop by the library anytime and bring home seeds to plant! Lots of varieties are available.

Public Comment #1: Please limit comments to Agenda Items

- NONE

Unfinished Business:

- Assessing Policy
 - Keri Gallo, a Greenwood Twp resident working for the county, is taking the class to become a certified Assessor. The class does not teach about the software.
 - Motion made by Rachel Mackson, seconded by Bronwyn Asplund, to appoint her as an intern and give her view-only access to the BS&A Assessing module.
 - ✓ Motion approved by all Board members present.
 - Our Assessor, Tina, requested full access to the BS&A Assessing module for her daughter, Mykayla, who is a certified assessor.
 - After discussion, the board tabled the question to investigate the legal repercussions since Tina is contracted as an individual employee with the township.
 - The board has been working on an Assessment Policy since we do not have one.
 - Motion made by Rachel Mackson, seconded by Bronwyn Asplund, to approve the Assessing Policy, which is attached below.
 - ✓ Motion approved by all Board members present by Roll Call vote.
 - Ayes: Jess McClaghry, Lorie Fliegel, Rachel Mackson, Gail Garrity, and Bronwyn Asplund.
 - Nays: NONE
- Road Gravel
 - Jess spoke with Buster Vasher, and Buster can provide crushed concrete and spread it on the cemetery roads for about \$2,000.
 - Motion made by Bronwyn Asplund, seconded by Jess McClaghry, to approve up to \$2,000 for Buster Vasher to improve the cemetery road.
 - ✓ Motion approved by all Board members present.
- Playground Area Ground Cover
 - Jess spoke with Michael Henry, and he can provide free woodchips to fill the playground area. There was discussion about putting down gravel on the road leading to the playground. No action was taken about the gravel for the pavilion road.

New Business

- Blight Complaints
 - Multiple blight complaints were received and reviewed this month. Only 1 fits the criteria for blight.
 - Motion made by Jess McClaghry, seconded by Lorie Fliegel, for Jess to send letters and emails appropriately.
 - ✓ Motion approved by all Board members present.
- Blight Policy
 - In working through the blight complaints, Jess feels the policy should be updated. He will review the policy and report back next month.
- Township Insurance
 - Motion made by Jess McClaghry, seconded by Bronwyn Asplund, to approve spending \$8,531 to renew our insurance policy for the year.
 - ✓ Motion approved by all Board members present.
- FEMA Flood Areas
 - FEMA is once again reviewing the flood plains in our township, this time in the Northern part of the township. Jess is attending the information session so that the township can be better informed of their decisions.
- Treasurer's Bonding
 - It has come to our attention that there is a potential gap in coverage for the township treasurer. Lorie will investigate pricing and options and report back next month. We can potentially get coverage through the county treasurer's office.

Public Comment #2

- Various questions were asked and answered.

Board Member Comments

- Rachel
 - Voting will be held at the township hall on Tuesday, Aug. 4th, from 7 am – 8 pm. There will also be early voting at the County Building Saturday, July 25 through Sunday, August 2, from 9 am – 5 pm.
- Lorie
 - Old prescription medications can be dropped off at the health department (815 N Clare Ave, Suite B, Harrison, MI) on Tuesday, September 8, from 10-3.
- Gail
 - Food distribution will be held on Saturday, August 1 at the Harrison Community High School, at 9 am.
- Jess
 - Has asked the Fire Chief to include more information in our Fire Reports, and he is pleased with all the added information.

Adjourn

- The meeting was adjourned at 7:55 pm.

Rachel Mackson
Greenwood Township Clerk

GREENWOOD TOWNSHIP

LORIE FLIEGEL-TREASURER

TREASURERS STATEMENT OF ACCOUNTS AS OF JUNE 30,2026

TOWNSHIP GENERAL FUND

General Fund	OPENING BALANCE	\$123,511.51
Deposits & interest		\$654.80
Disbursements		\$12,877.17
	CLOSING BALANCE	\$111,289.14
ARPA Fund	OPENING BALANCE	\$3,632.19
Deposits & interest		\$0.00
Disbursements		\$0.00
	CLOSING BALANCE	\$3,632.19
Fire Assessment Fund:	OPENING BALANCE	\$25,000.00
Deposits & interest		\$0.00
Disbursements		\$0.00
	CLOSING BALANCE	\$25,000.00
Maintenance Reserve	OPENING BALANCE	\$96.00
Deposits & interest		\$0.00
Disbursements		\$0.00
	CLOSING BALANCE	\$96.00
Total Available Funds - General Fund Checking		\$140,017.33

ROAD MILLIAGE FUND

Road Fund 1	OPENING BALANCE	\$202,131.82
Deposits & interest		\$5,960.71
Disbursements		\$0.00
	CLOSING BALANCE	\$208,092.53

RUBBISH ASSESSMENT ACCOUNT

Rubbish Assessment Acc	OPENING BALANCE	\$104,837.24
Deposits & interest		\$21.25
Disbursements		\$3,135.61
	CLOSING BALANCE	\$101,722.88

GREENWOOD TOWNSHIP

LORIE FLIEGEL-TREASURER

TREASURERS STATEMENT OF ACCOUNTS AS OF JUNE 30,2026

LILY LAKE ASSESSMENT ACCOUNT

Lily Lake Assessment Account	OPENING BALANCE	\$14,874.25
Deposits & interest		\$0.00
Disbursements		\$0.00
	CLOSING BALANCE	\$14,874.25
 Lily Lake Assessment Contingency	 OPENING BALANCE	 \$7,600.00
Deposits & interest		\$0.00
Disbursements		\$0.00
	CLOSING BALANCE	\$7,600.00
 Lily Lake Assessment Sonar Reserve	 OPENING BALANCE	 \$0.00
Deposits & interest		\$0.00
Disbursements		\$0.00
	CLOSING BALANCE	\$0.00
 Total Available Funds - Lily Lake Checking		 \$22,474.25

TOWNSHIP CD ACCOUNTS

AAA Credit Union CD 8000	CURRENT BALANCE	\$40,491.15
matures 08/01/26		
Huntington Bank CD 9110	CURRENT BALANCE	\$32,571.45
matures 05/31/27		
Huntington Bank CD 6731	CURRENT BALANCE	\$42,900.65
matures 01/06/27		
Isabella Bank CD	CURRENT BALANCE	\$63,306.01
matures 09/29/26		
 Total CD Funds		 \$179,269.26

CHECK REGISTER FOR GREENWOOD TOWNSHIP, CLARE COUNTY

CHECK DATE 06/12/2026 - 07/31/2026

BANK CODE: GEN, ROAD1, RUBB, LILY

Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL FUND CHECKING				
07/08/2026	3315	CLARE COUNTY SHERIFF	PATROLLING	1,544.98
07/08/2026	3316	CONS ENERGY CO	LED STREET LIGHTS	59.51
07/08/2026	3317	CONS ENERGY CO	STREET LIGHT	62.35
07/08/2026	3318	CONS ENERGY CO	TH ELECTRIC	119.01
07/08/2026	3319	ISABELLA BK & TRUST	ADOBE	21.19
			MAILCHIMP	11.05
			VARIOUS	382.46
			HOSES FOR WATERING TREES	192.97
			TREES AND BUSHES	168.25
			ELECTION STAMPS	275.00
			HOTEL FOR CLERK ASSESSMENT CLASS	49.95
			DINNER	21.37
				<u>1,122.24</u>
07/08/2026	3320	ISP MGT	INTERNET & VO IP	322.88
07/08/2026	3321	LIL WILLIES INC	PORTA POTTY FOR PAVILION	175.00
07/08/2026	3322	KARI GALLO	GALLO HALL RENTAL REFUND	150.00
07/11/2026	3323	EMC INSURANCE COMPANIES	INSURANCE	8,531.00
GEN TOTALS:				
Total of 9 Checks:				12,086.97
Less 0 Void Checks:				0.00
Total of 9 Disbursements:				<u>12,086.97</u>
Bank ROAD1 ROAD FUND CHECKING 1				
07/10/2026	1106	MICHIGAN CHLORIDE SALES	BRINING	18,419.67
			BRINING	18,455.35
				<u>36,875.02</u>
ROAD1 TOTALS:				
Total of 1 Checks:				36,875.02
Less 0 Void Checks:				0.00
Total of 1 Disbursements:				<u>36,875.02</u>
REPORT TOTALS:				
Total of 10 Checks:				48,961.99
Less 0 Void Checks:				0.00
Total of 10 Disbursements:				<u>48,961.99</u>

CHECK REGISTER FOR GREENWOOD TOWNSHIP, CLARE COUNTY
 For Payroll: 000054 Check Date: 07/09/2026 Pay Period End Date: 06/30/2026

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
07/09/2026	GEN	3324	PATRICIA KARDIA	222.20	222.20	0.00	Open
07/09/2026	GEN	DD366	BROWNWYN ASPLUND	323.00	0.00	319.04	Cleared
07/09/2026	GEN	DD367	KELLIE BARDOUCHE	58.50	0.00	54.03	Cleared
07/09/2026	GEN	DD368	JANICE BOHLINGER	144.00	0.00	132.99	Cleared
07/09/2026	GEN	DD369	LESA BOSHEARS	100.00	0.00	92.35	Cleared
07/09/2026	GEN	DD370	LORIE FLIEGEL	1,560.00	0.00	1,538.10	Cleared
07/09/2026	GEN	DD371	GAIL GARRITY	394.60	0.00	389.77	Cleared
07/09/2026	GEN	DD372	RANDALL GORSKI	135.00	0.00	127.35	Cleared
07/09/2026	GEN	DD373	NANCY HOUSE	60.00	0.00	55.41	Cleared
07/09/2026	GEN	DD374	RACHEL MACKSON	2,073.90	0.00	1,999.23	Cleared
07/09/2026	GEN	DD375	JESSE J. MCCLAUGHRY	960.10	0.00	947.29	Cleared
07/09/2026	GEN	DD376	TINA M. WRIGHT	1,188.92	0.00	1,046.13	Cleared
Report Total:				7,220.22	222.20	6,701.69	
Number of Checks				12			
Total Physical Checks				1			
Total Check Stubs				11			

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY

GL Number	Description	26-27 Amended Budget	26-27 Activity	26-27 % Budget Used
Fund: 101 GEN FUND				
000				
101-000-206.000	FIRE ASSESSMENT REVENUE	20,696	4,304	20.80
101-000-206.412	DELINQUENT FIRE ASSESSMENT	4,304	0	0.00
101-000-402.000	CURRENT PROPERTY TAXES	50,460	4,872	9.66
101-000-404.000	SUMMER TAX COLLECTION	3,125	0	0.00
101-000-412.000	DELINQUENT TAXES	4,872	0	0.00
101-000-423.000	SWAMPLAND TAX	1,532	0	0.00
101-000-445.000	PROPERTY TAX PENALTIES AND INTER	281	0	0.00
101-000-447.000	PROPERTY ADMINISTRATION FEE	13,457	1,956	14.54
101-000-447.412	DELINQUENT PROPTY ADMIN FEE	1,956	0	0.00
101-000-477.000	CABLE FRANCHISE FEE	8,943	2,020	22.59
101-000-480.000	LAND DIVISION FEES	300	100	33.33
101-000-574.000	STATE SHARED REVENUES	119,171	18,065	15.16
101-000-604.000	CEMETERY FEES	1,675	1,750	104.48
101-000-665.000	INTEREST REVENUE	6,511	1,747	26.83
101-000-667.000	HALL RENTAL	1,250	705	56.40
101-000-676.000	ELECTION REIMBURSEMENTS	7,765	0	0.00
101-000-680.000	FROM ARPA RESERVES	8,794	0	0.00
Total 000:		255,092	35,519	13.92
101				
101	TOWNSHIP BOARD	28,988	4,901	16.91
Total 101:		(28,988)	(4,901)	16.91
171				
171	SUPERVISOR	11,715	2,923	24.95
Total 171:		(11,715)	(2,923)	24.95
214				
214	CONTINGENCY	4,000	0	0.00
Total 214:		(4,000)	0	0.00
215				
215	CLERK	20,656	6,227	30.15
Total 215:		(20,656)	(6,227)	30.15
223				
223	ACCOUNTING/AUDIT	7,004	0	0.00
Total 223:		(7,004)	0	0.00
247				
247	BOARD OF REVIEW	2,447	128	5.23
Total 247:		(2,447)	(128)	5.23
253				
253	TREASURER	23,273	5,499	23.63
Total 253:		(23,273)	(5,499)	23.63
257				
257	ASSESSOR	17,753	4,897	27.58
Total 257:		(17,753)	(4,897)	27.58
262				
262	ELECTIONS	11,041	2,541	23.01
Total 262:		(11,041)	(2,541)	23.01
265				
265	TOWNSHIP HALL	17,557	4,259	24.26
Total 265:		(17,557)	(4,259)	24.26
266				
266	ATTORNEY	2,060	0	0.00
Total 266:		(2,060)	0	0.00
301				
301	SHERIFF	5,000	1,545	30.90
Total 301:		(5,000)	(1,545)	30.90
336				
336	FIRE	57,278	29,022	50.67
Total 336:		(57,278)	(29,022)	50.67
445				
445	ROAD LIGHTS	1,442	0	0.00

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY

GL Number	Description	26-27 Amended Budget	26-27 Activity	26-27 % Budget Used
Fund: 101 GEN FUND				
445				
Total 445:		(1,442)	0	0.00
446				
446	ROADS	0	458	0.00
Total 446:		0	(458)	0.00
450				
450	ROAD IMPROVEMENTS	3,500	0	0.00
Total 450:		(3,500)	0	0.00
567				
567	CEMETERY	12,330	2,160	17.52
Total 567:		(12,330)	(2,160)	17.52
601				
601	MAINTENANCE RESERVE	15,000	0	0.00
Total 601:		(15,000)	0	0.00
906				
906	INSURANCE/BONDS	8,754	8,829	100.86
Total 906:		(8,754)	(8,829)	100.86
Fund 101 - GEN FUND:				
TOTAL ESTIMATED REVENUES		255,092	35,519	13.92
TOTAL APPROPRIATIONS		249,798	73,389	29.38
NET OF REVENUES & APPROPRIATIONS:		5,294	(37,870)	
BEG. FUND BALANCE		274,876	274,876	274,876.32
END FUND BALANCE		280,170	237,006	270,701.00

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY

GL Number	Description	26-27 Amended Budget	26-27 Activity	26-27 % Budget Used
Fund: 204 ROAD IMPROVEMENT FUND				
000				
204-000-401.000	CURRENT PROPERTY TAXES	108,469	11,892	10.96
204-000-405.000	METRO & COMM STAB	5,412	0	0.00
204-000-412.000	DELINQUENT TAXES	11,892	0	0.00
204-000-573.000	LOCAL COMM STABILIZATION SHARE	310	6,060	1,954.84
204-000-665.000	INTEREST REVENUE	275	124	45.09
Total 000:		126,358	18,076	14.31
446				
446	ROADS	58,846	36,875	62.66
Total 446:		(58,846)	(36,875)	62.66
Fund 204 - ROAD IMPROVEMENT FUND:				
TOTAL ESTIMATED REVENUES		126,358	18,076	14.31
TOTAL APPROPRIATIONS		58,846	36,875	62.66
NET OF REVENUES & APPROPRIATIONS:		67,512	(18,799)	
BEG. FUND BALANCE		141,963	141,963	141,962.99
END FUND BALANCE		209,475	123,164	139,888.54

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY

GL Number	Description	26-27 Amended Budget	26-27 Activity	26-27 % Budget Used
Fund: 220 LILY LAKE IMPROVEMENT FUND				
000				
220-000-412.001	DELINQUENT ASSESSMENTS	4,184	0	0.00
220-000-451.000	SPECIAL ASSESSMENT REVENUE	37,607	4,184	11.13
Total 000:		41,791	4,184	10.01
570				
570	LILY LAKE	30,798	0	0.00
Total 570:		(30,798)	0	0.00
Fund 220 - LILY LAKE IMPROVEMENT FUND:				
TOTAL ESTIMATED REVENUES		41,791	4,184	10.01
TOTAL APPROPRIATIONS		30,798	0	0.00
NET OF REVENUES & APPROPRIATIONS:		10,993	4,184	
BEG. FUND BALANCE		38,695	38,695	38,694.99
END FUND BALANCE		49,688	42,879	38,683.86

BUDGET REPORT FOR GREENWOOD TOWNSHIP, CLARE COUNTY

GL Number	Description	26-27 Amended Budget	26-27 Activity	26-27 % Budget Used
Fund: 226 RUBBISH COLLECTION FUND				
000				
226-000-412.001	DELINQUENT ASSESSMENTS	25,164	0	0.00
226-000-451.000	SPECIAL ASSESSMENT REVENUE	132,254	25,164	19.03
226-000-665.000	INTEREST REVENUE	266	71	26.69
Total 000:		157,684	25,235	16.00
528				
528	RUBBISH	143,558	38,881	27.08
Total 528:		(143,558)	(38,881)	27.08
Fund 226 - RUBBISH COLLECTION FUND:				
TOTAL ESTIMATED REVENUES		157,684	25,235	16.00
TOTAL APPROPRIATIONS		143,558	38,881	27.08
NET OF REVENUES & APPROPRIATIONS:		14,126	(13,646)	
BEG. FUND BALANCE		169,174	169,174	169,173.91
END FUND BALANCE		183,300	155,528	168,751.01
Report Totals:				
TOTAL ESTIMATED REVENUES - ALL FUNDS		580,925	83,014	14.29
TOTAL APPROPRIATIONS - ALL FUNDS		483,000	149,145	30.88
NET OF REVENUES & APPROPRIATIONS:		97,925	(66,131)	
BEG. FUND BALANCE - ALL FUNDS		624,708	624,708	624,708.21
END FUND BALANCE - ALL FUNDS		722,633	558,577	618,024.42



Greenwood Twp

COUNTY OF CLARE, STATE OF MICHIGAN

3447 W Temple Dr, Harrison, MI 48625

(989) 539-6881

ASSESSING POLICY 7.8.26.1

ASSESSING POLICY AND PROCEDURES

INCLUDING THE PUBLIC INSPECTION AND COPYING OF PUBLIC RECORDS

IN LIEU OF CUSTOMARY BUSINESS HOURS

1. The assessment roll is maintained electronically.
2. Many assessment forms are available on the Township website, greenwoodtownship.org, under the Assessor tab.
3. Requests for PRE changes, land splits or combinations, Veteran's Exemptions, Poverty Exemptions, and other changes must be made in writing.
4. It is township policy that only the Treasurer or Deputy Treasurer may accept cash so anyone paying in cash will need to make a separate appointment with the Treasurer.
(treasurer@greenwoodtownship.org, (989) 539-6881)
5. Requests for public inspection and copying of public records may be made verbally and/or in writing.
6. Said requests may be directed to the township official and/or authorized individual responsible for said records. For assessing records, the individual is as follows:

Tina Wright, MAAO

3447 W Temple Dr

Harrison, MI 48625

assessor@greenwoodtownship.org

(989) 426-8854

MCAT Certified Assistant

3447 W Temple Dr

Harrison, MI 48625

clerk@greenwoodtownship.org

(989) 539-6881

7. Any requests made pursuant to Michigan's Freedom of Information Act shall be made to the FOIA coordinator and shall be subject to the statutory requirements of FOIA.
8. If a verbal request is made, the responding township official and/or authorized individual may prepare a checklist of items/records requested to be copied and/or inspected. Said listing may be presented to the requesting party on the date set for inspection/copying.
9. The responding township official and/or authorized individual may require the requesting party to countersign the checklist to indicate compliance with the verbal request.
10. The responding township official and/or authorized individual shall be responsible for producing the requested copies.
11. The requesting party shall be billed for the copies and preparation time, if applicable, pursuant to the schedule of charges, if established, by the Township Board.
12. For all requests, either written or verbal, the responding township official and/or authorized individual shall respond in a timely manner, not to exceed 7 business days, from the date of said request. For requests of public inspection or records, the response shall indicate the date, time and place when said public inspection of the requested records shall take place.
13. The establishment of the date and time of the public inspection of the requested public records shall be in the discretion of the township official and/or authorized individual. The place designated for the requested inspection shall be at the Township Hall or a mutually agreed upon location.
14. The responding township official and/or authorized representative shall allow such inspection between the hours of 9:00 am – 4:00 pm Mondays through Fridays, excepting government holidays or unless mutually agreed to by the responding township official and/or authorized representative and the requesting party.
15. Property owners with questions about their annual assessment change notices may contact the assessor immediately upon receipt of said document. The assessor can fully explain the notice and answer any questions the property owner may have. These early discussions can potentially eliminate the need to appear before the Board of Review.

The foregoing resolution was offered by Rachel Mackson and supported by Board Member Bronwyn Asplund.

The following board members voted AYE: Jess McClaughry, Rachel Mackson, Lorie Fliegel, Gail Garrity, and Bronwyn Asplund.

The Supervisor declared the policy adopted.

I, Rachel Mackson, the duly elected Clerk of Greenwood Township, hereby certify that the foregoing resolution was adopted by the Township Board at the regular meeting of the Board held on July 8, 2026, at which a quorum was present. That said resolution was ordered to take effect immediately.

Rachel Mackson ~ Greenwood Township Clerk



Renewal Payment is Due August 6, 2026

June 9, 2026

Policy Quote Number: 4X99125

GREENWOOD TOWNSHIP OF CLARE
COUNTY ATTN:CLERK
3447 W TEMPLE DR
HARRISON, MI 48625-9805

It's Time to Renew your Policies

Thank you for choosing EMC Insurance Companies to protect your Municipality. The following policies in your billing account will be renewed, contingent upon receipt of the first monthly installment or payment of the full renewal premium (listed below):

Your Premium Estimate:

Commercial Property (Version #2)	\$3,691.00
General Liability (Version #2)	\$747.00
Workers' Compensation (Version #2)	\$563.00
Inland Marine (Version #2)	\$276.00
Business Auto (E-01)	\$273.00
Commercial Umbrella (J-02)	\$808.00
Govt Crime/Fidelity Package (F-01)	\$100.00
Linebacker - Occurrence (K-02)	\$2,073.00
Total Account Premium Estimate	\$8,531.00

Coverage will not be provided if payment is not received by the due date. Any recent changes to your account not listed above will be reflected on future statements.

Save time – Pay online or by phone. Visit www.emcins.com and select **Make a Payment** at the top of the homepage to make a quick, one-time online payment by electronic check (eCheck) or credit/debit card. To pay by phone, call (844) 592-0121. In the alternative, you may mail a check to EMC Insurance Companies, PO Box 712, Des Moines, IA 50306. Please allow for a mailing time of 15 days from the due date to ensure that coverage is kept in force.

Please contact your agent for policy changes or to answer any coverage questions.

Hartleb Agency - Municipalities
269-385-5911